### **Post Title** KS2 Teacher Fixed Term Contract (1 Year)

### **Responsible to:** The Headteacher

### **Main Purpose:**

The Key Stage Teacher will assist the Headteacher and Senior Leadership Team in the leadership and management of the school by:

* Supporting the development and achievement of the school’s vision to secure success and improvement.
* Playing a major role in ensuring high quality education for all pupils and improvement in standards of learning and achievement in Key Stage 2.
* Working in close partnership with relevant staff to promote continuity of provision, practice and management across the school.
* Helping to secure commitment of the wider community to the school in developing and maintaining effective networks within the Key Stage.

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**Strategic Direction and Development of the School:**

* Contribute to school projects which aim to meet the aspirations of the School Development Plan
* Actively contribute to the development of the whole school.
* Lead by example in helping to create a productive school ethos.

**Knowledge and understanding of:**

* What constitutes quality in educational provision in Key Stage 2, the characteristics of effective practice and strategies for raising pupils’ achievement.
* How to promote pupils’ spiritual, moral, social and cultural development and good behaviour through effective management and leadership.
* How to seek and use national, local and school data, OfSTED evidence and research findings in KS2 development.

**Planning and setting expectations**

* Contribute to the year group’s planning in line with the school curriculum.
* Adapt plans to meet the needs of the pupils in the class.
* Assist with effective monitoring, evaluating and reviewing of the plan to secure progress and Key Stage improvement.
* Think creatively and imaginatively to anticipate and solve problems and identify opportunities.

**Teaching and managing pupil learning**

* Act as a role model by providing inspirational and creative teaching which secures high standards of learning and behaviour.
* Carry out the professional duties of a teacher as set out in the School Teachers’ Pay and Conditions document and the DfES Teachers’ Standards Framework.
* Help to create and maintain a climate, which promotes and secures good teaching, effective learning, high standards of achievement and good behaviour throughout the Key Stage.
* Implement the curriculum and its assessment; monitor and evaluate practice in order to identify and act on areas for improvement.
* Actively promote the application of literacy, mathematics and ICT across the curriculum for all Key Stage pupils.
* Help to create and implement positive strategies to celebrate diversity and to promote good race relations and community cohesion.
* Help to ensure that pupils in the Key Stage develop study skills in order to learn more effectively and with increasing independence.

**Assessment and evaluation**

* Contribute to monitoring, evaluating and reviewing the effectiveness of policies, priorities and targets.

**Pupil Achievement**

* Help to promote to pupils, parents, teachers and the wider community the school’s high expectations that all pupils can succeed.
* Ensure that resources are dedicated to ensuring the highest standards of achievement for all pupils in the Key Stage.

**Relations with parents and the wider community**

* Actively seek opportunities to develop effective relationships with the community to extend the curriculum and to enhance teaching and learning in Key Stage 2.
* Create and maintain an effective partnership with parents of pupils in the Key Stage to support and improve pupils’ achievement and personal development.
* Ensure that parents and pupils are well-informed about all relevant matters.

**Managing own performance and development**

* Take responsibility for own professional development in line with the school’s planned CPD offer.
* Use effective ICT skills for teaching, learning and management.
* Prioritise and manage own time effectively, particularly in relation to balancing the demands of teaching with commitment to school management.
* Work under pressure and to deadlines.
* Sustain personal motivation.

**Managing and developing staff and other adults**

* Motivate and help to enable all staff in the Key Stage to carry out their respective roles to the highest standards.
* Ensure that constructive working relationships are formed between Key Stage staff and pupils.

**Safeguarding**

* Safeguarding is everyone’s responsibility and Chetwynd expects members of staff and volunteers to share this commitment.
* Ensure all staff can access, understand and comply with the schools Safeguarding/Child Protection Policy.
* Manage referrals and keep detailed, accurate and secure written records of concerns.
* Inform the headteacher of safeguarding issues, especially ongoing enquiries into whether a child is at risk of harm, and police investigations.
* A code of conduct for all staff exemplifies the behaviour expected and the procedures for reporting any concerns.
* Chetwynd School follows the Local Authority Guidance on safer recruitment and allegations against staff policy.
* Our school endeavours to ensure that we do our utmost to employ ‘safe’ staff and allow ‘safe’ volunteers to work with children by following the guidance in *Keeping Children Safe in Education (2020).*