## ST MARY'S CATHOLIC PRIMARY SCHOOL KEY STAGE LEADER PERSON SPECIFICATION

|                                 | Essential   | Desirable   | Where assessed                              |
|---------------------------------|---|---|---|
| Qualifications                  | Qualified Teacher status  | Recent CPD<br>training<br>relevantto<br>the role. | Application form                            |
| Experience                      | <ul> <li>Experience of Key Stage 1 and 2</li> <li>Experience of leading improvement projects that had a demonstrable impact on standards.</li> </ul>  | Experienc<br>e in more<br>than one<br>school      | Application form<br>Interview               |
| Knowledge                       | <ul> <li>Sound understanding of the National Curriculum</li> <li>Strategies to motivate children and manage their behaviour as individuals and groups</li> <li>A good understanding of how children learn and a willingness to master St Mary's polices and approaches.</li> <li>Ability to assess children accurately and match planning provision to their needs</li> <li>Ability to support colleagues in their roles</li> <li>Understanding of how to teach, assess and track phonics</li> <li>Understanding of how to develop greater depth</li> </ul> | Read Write Inc<br>training<br>Kagan training      | Application form<br>Interview               |
| Skills                          | <ul> <li>To lead a team of adults</li> <li>To mentor, develop and coach your colleagues</li> <li>To develop practice and confront any under performance</li> <li>To plan and deliver training for adults</li> <li>To prepare, interpret and analyse data</li> <li>To inspire great team work, collaboration and positive working</li> </ul>   |   | Application form<br>Interview<br>References |
| Communication                   | <ul> <li>Ability to form positive relationships with children, colleagues, parents and all members of the community</li> <li>Excellent oral and written communicationskills using Standard English</li> <li>Ability to make presentations to a variety of audiences</li> <li>Effective use of IT</li> </ul>   |   | Interview                                   |
| Leadership<br>and<br>Management | <ul> <li>Ability to be an effective part the Senior Leadership Team</li> <li>Ability and willingness to work with colleagues across the school.</li> <li>Ability to lead and manage change</li> <li>Ability to lead a group of adults that make up a high performing, harmonious team</li> </ul>  | Experience of a<br>leadership role<br>in school   | Interview<br>Application<br>References      |
| Personal<br>Qualities           | <ul> <li>Supportive of the Catholic ethos</li> <li>Motivated, enthusiastic, relentlessly positive, organised, able to work efficiently and achieve things</li> <li>Dependable and reliable, with a good record of attendance</li> <li>Commitment to participation in all appropriate whole school activities</li> <li>Loyal to aims and aspirations of the school and its leaders and committed to securing its future development.</li> </ul>  |   | Interview<br>References                     |