The Trustees are looking to recruit to the post of

**Kitchen Assistant**

**New Bridge Pathways, Oldham Town Centre**

NJC scale point 3: £24,027 per annum (full time / full year salary)

Actual salary: £16,385 per annum

**Commencing as soon as possible**

Part of the New Bridge Multi Academy Trust, New Bridge School provides a learning space and hub for Key Stage 4 pupils from our years 10 and 11 pathway population, based at a campus in the centre of Oldham.

We are seeking to appoint an energetic and hardworking Kitchen Assistant to work within our catering provision which is based at the New bridge Pathways in Oldham Town Centre. Services include the provision of school meals, refreshments and breakfast to students. Tasks include cleaning and food preparation. Keeping the kitchen up to date with Food Hygiene regulations and recording accordingly ready for any inspection.

Hours of work are 30 hours per week worked between 8am and 4pm, Monday to Friday on a Term Time only basis. Exact working pattern to be discussed.

Applicants must be able to provide evidence of previous experience in the same or a similar environment. A friendly and professional manner with regards to customer service and working as part of a small team is essential. Maintaining the highest standards of cleanliness and food presentation in and around the concession is also essential as is the ability to work quickly and efficiently especially when demand is at its highest. A food hygiene qualification is preferable but not essential as training can be provided.

Although based initially at New Bridge Pathways, all staff are employed by the MAT and are expected to work at any site within the New Bridge Group.

**We are fully committed to safeguarding and promoting the welfare of children, and vulnerable adults and we expect all staff and volunteers to share the same commitment.**

**This post will be subject to a number of pre-employment checks including an enhanced DBS check, satisfactory references and proof of right to work in the UK in accordance with the Asylum and Immigration Act 1996. It will be exempt from the provisions of the Rehabilitation of Offenders Act 1974. DBS Code of Practice which can be viewed**[**here**](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Fpublications%2Fdbs-code-of-practice&data=05%7C01%7CLorna.Carey%40manchester.gov.uk%7C9e7e3640473a4f19a01c08db3a8dc537%7Cb0ce7d5e81cd47fb94f7276c626b7b09%7C0%7C0%7C638168152788445348%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=7zZJyiH%2FsYyHdJQV3m7MVpUYBvVMuDXL9BXrlkOECvw%3D&reserved=0).

**For successful candidates, an online search will be carried out as part of our due-diligence in line with Keeping Children Safe in Education 2023**

**We strive to create a fair and inclusive workplace that is as diverse as the communities we serve. We positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy, and maternity, race, religion or belief, sex and sexual orientation**

**Salary:** NJC scale point 3: £24,027 per annum (full time / full year salary)

**Actual salary:** Actual salary - £16,385 per annum

**Based:** Initially at New Bridge Pathways, 1, Medtia Square, Phoenix St, Oldham, OL1 1AN

**Contracted hours:** 30 hours per week / Term Time only (190 days)

**Status:** Permanent

**Closing Date:** Monday 24th February (9am)

**Interviews:** To be confirmed

**Further info:** Victoria Taylor, Business Manager [**vtaylor@newbridgegroup.org**](mailto:vtaylor@newbridgegroup.org)

**Completed applications to be sent to:** [**recruitment@newbridgegroup.org**](mailto:recruitment@newbridgegroup.org)