



CLAREMONT HIGH SCHOOL ACADEMY

KITCHEN ASSISTANT

Fixed Term Contract Initially

Monday – Friday (10:45am - 2.45pm – 20 hours per week)

Term time only

Salary Scale 2 Point 3 £9,231.34 (Pro Rata)

We are looking for a hardworking, reliable kitchen assistant to support the Academy's Canteen Team – duties include preparing, cooking and serving hot meals in accordance with the weekly menu cycle and fulfilling the Academy's hospitality commitments.

Note: The job you are applying for is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) which requires you to disclose all spent convictions and cautions except those which are 'protected' under Police Act 1997 – Part V and the amendments to the Exceptions Order 1975 (2013 & 2020) and are not subject to disclosure to employers on DBS certificates and cannot be taken into account. If you are invited to interview you will be required to complete a "Disclosure of Criminal Record" form and bring the completed form to interview.

To apply: All application forms and post details can be found on our website:

www.claremont-high.org.uk.

All applicants must:

1. Complete the school's application form.
2. Submit a written personal statement (not more than 2 sides of A4) detailing how your experience, qualifications and skills meet the requirements of the role you are applying for.

Please email your applications FAO Ms Panchal, the Headteacher's PA to:-

daxa.panchal@claremont-high.org.uk / admin@claremont-high.org.uk

Closing date: 12pm on Monday 4th July 2022

Claremont High School Academy is an Equal Opportunities Employer.
We comply fully with the ethos of safer recruitment and undertake all relevant checks, including enhanced DBS clearance.



EXECUTIVE HEADTEACHER / HEADTEACHER: Ms N. Hyde-Boughey
CLAREMONT AVENUE, KENTON, HARROW, HA3 0UH

TEL: 020 8204 4442 **FAX:** 020 8204 3548 **email:** admin@claremont-high.org.uk **www:** www.claremont-high.org.uk

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