

**PERSON SPECIFICATION**

**Job Title:** General Assistant - Kitchen

**Salary:** Grade 1

**Method of Assessment (M.O.A)**

A.F = Application Form, I = Interview, T = Test of Exercise P= Presentation

<b>CRITERIA</b>	<b><u>ESSENTIAL</u></b>	<b>M.O.A.</b>
<b>EXPERIENCE</b>  (Relevant work and other experience)	Experience of working with children desirable but not essential	AF/I
	Working as part as a team	AF/I
<b>SKILLS AND ABILITIES</b>  (Eg Written communication skills, dealing with the public)	Communicate positively with children and listen to them	AF/I/T
	Ability to work in a busy environment and switch tasks quickly	AF/I
	Ability to work as part of a team	AF/I
	Develop good working relationships with students and staff	AF/I
	Understanding of food hygiene and health & safety	AF/I
<b>TRAINING</b>	Interest in own personal development and willingness to undertake relevant training	AF/I
<b>EDUCATION/ QUALIFICATIONS</b>  NB Full regard must be paid to overseas qualifications	Good standard of education	AF/I
	Level 2 Food Hygiene Certificate is essential	AF/I
	Knowledge of allergies or completion of allergen training is desirable	AF/I
<b>OTHER</b>	Must be willing to work physically lifting, bending and standing for long periods of time	AF/I
	Flexibility is an essential part of the job	AF/I
<b>SAFEGUARDING</b>	Enhanced DBS is essential. <i>This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement of the role</i>	AF/I