**Kitchen Supervisor**

**Person Specification**

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| **Factors** | **Essential** | **Desirable** |
| **Qualifications and Training** | E1 | City & Guilds 7061 and 7062 or equivalent NVQ  | D1 | Intermediate Food Handling Certificate  |
| E2 | Relevant Health & Safety and Food Hygiene qualifications  | D2 | Supervisory/Management qualification  |
| E3 | Right to work in the UK  | D3 | First Aid Qualification  |
| **Experience and knowledge**  | E4 | Experience of catering in large quantities to a high standard in an education setting or commercial.  | D4 | Experience of cultural diversity, with particular reference to food preparation and dietary preferences  |
| E5 | Experience of managing and working within budgets  | D5 | Experience of coaching and training other members of kitchen staff  |
| E6 | Experience of people management  |  |  |
| E7 | Knowledge of healthy eating and nutrition and creating related menus  |  |  |
| **Personal Attributes** | E8 | Vision aligned with the schools’ high aspirations and high expectations of self and others  |  |  |
| E9 | An understanding of the strategies needed to establish high standards and results and commitment to implementing those strategies  |  |  |
| E10 | The ability to lead, coach and motivate staff within a performance management framework, providing professional development and effectively challenging and managing any underperformance  |  |  |
| E11 | A Passion and Flare for Cooking.  |  |  |
| E12 | Strong organisational and time-management skills and the ability to delegate appropriately  |  |  |
| E13 | Hard working, conscientious and accurate  |  |  |
| E14 | Adaptable, flexible and able to work with minimum supervision  |  |  |
| E15 | The ability to skilfully manage and maintain effective and professional working relationships with parents, governors, community members and other stakeholders  |  |  |
|  | Confidence and self-motivation  |  |  |
| E16 | Honesty and Integrity  |  |  |
| E17 | A creative approach to food presentation  |  |  |
| **Special Requirements** | E18 | Commitment to the safeguarding and welfare of all pupils  |  |  |
| E19 | Compliance with health and safety policies, rules and regulations |  |  |
| E20 | To uphold the Catholic ethos of our schools |  |  |

**June 2022**