



CHEW STOKE CHURCH SCHOOL

'Confident in Learning, Caring in Life'

CLASS TEACHER JOB DESCRIPTION

You are required to fulfil Core Professional Standards as identified in the framework of professional standards, those within the Schoolteachers' Pay and Conditions Document.

Primary Teacher including subject leadership

To teach pupils in the primary age range.

To lead and co-ordinate up to two subject areas and/or take responsibility for whole school initiatives with actions relating to the School Development Plan.

Main purpose

- To promote the health, safety and wellbeing of children taking into regard current safeguarding responsibilities
- To plan, implement and deliver an appropriate and differentiated curriculum for all pupils in a class
- To contribute to raising standards of pupil attainment
- To closely monitor pupil progress, working towards targets, assessing children's progress and entering attainment data in to the school tracking system
- To undertake the professional duties and responsibilities of a teacher as set out in the School Teachers' Pay and Conditions document 2016.
- To uphold the professional code of conduct.

Relationships

- The post holder is responsible to the Headteacher for their duties and responsibilities.
- The post holder will seek to establish and maintain, on a professional level, a productive relationship with their colleagues, in order to promote mutual understanding of aspects of the curriculum with the overall aim of improving the quality of teaching and learning in the school.
- The post holder is responsible for the supervision of the work of Teaching Assistant/s relevant to their responsibilities at such times when assigned to their class.

Main activities

- To uphold the Christian ethos, vision and values of the school
- To implement and follow school policies approved by governors and agreed procedures. To contribute to policy reviews when required
- To teach pupils and to ensure that planning, preparation and reporting is tailored to meet the learning needs of all children
- To ensure there is appropriate differentiation for all learners including gifted and talented pupils
- To maintain good order and conduct in the classroom in accordance with the school's behavior policy
- Provide a supportive learning environment where resources can be accessed appropriately by all pupils
- To effectively direct any adults who may be supporting learning in the classroom
- To alert the headteacher of any persistent or major problems being experienced by pupils and contribute towards a solution
- To assist in the development of a creative curriculum, resources and teaching strategies within the school
- To maintain accurate registers
- To mark and give feedback on work carried out in school and homework
- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school
- To assess, record and report on the attendance, progress, development and attainment of pupils and report this to parents in accordance with the school guidelines
- To participate in the performance management process for the evaluation of their own performance
- To take part in the school's staff development program by participating in arrangements and opportunities for continuous professional development
- To work with relevant outside agencies or bodies
- To work within the school's Staff Handbook guidelines

January 2017