

OLD MILL PRIMARY SCHOOL



Job Description

School:	Old Mill Primary School, Broughton Astley
Responsibility:	Classroom Teacher (MPR/UPR)
Job Purpose:	To be an effective professional who demonstrates thorough curriculum knowledge, can teach and assess effectively, take responsibility for personal professional development and whose pupils achieve well in relation to their prior attainment.
Responsible to:	<p>The Headteacher in all matters; the relevant member of the school leadership group in respect of curriculum and pastoral matters; their performance Manager.</p> <p>The postholder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school.</p>

DUTIES AND RESPONSIBILITIES SPECIFIC TO THE POST

Pupil Progress:

- Identify clear teaching objectives and specify how they will be taught and assessed
- Set appropriate and demanding expectations
- Set clear targets, building on prior attainment
- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving

Professional Practice

- Identify SEN or More Able pupils
- Provide clear structures for lessons maintaining pace, motivation and challenge
- Make effective use of assessment and ensure coverage of programmes of study
- Ensure effective teaching and best use of available time
- Monitor and intervene to ensure sound learning and discipline
- Use ICT as an integral part of the curriculum and be open to the use of new technologies
- Use a variety of teaching methods to:
 - match approach to content and use appropriate vocabulary
 - use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - select appropriate learning resources and develop independent learning skills through library,

ICT and other resources;

- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate their own teaching critically to improve effectiveness
- Prepare and present informative reports to parents
- Implement and deliver a broad, balanced, relevant, inclusive and differentiated curriculum for pupils
- Lead the development of a curriculum area
- Run a well-organised and stimulating classroom in which children are given a wide variety of experiences and creative opportunities for practical and real life learning which maintain the continuity and progression of learning
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Contribute to the wider life of the school, including extra-curricular opportunities for children

School Ethos and Priorities:

- Maintain the ethos and core values of the school and operate at all times within school policies and agreed practices
- Contribute the life of the school through co-operation and collaboration with other members of staff.
- Take responsibility for own professional development and duties in relation to school policies and practices
- Liaise effectively with parents and governors
- Take all appropriate steps to ensure the well-being and the health and safety of the children, including responsibilities in relation to the school's child protection procedures.
- Promote the personal, social, moral, cultural and spiritual development of children

GENERAL DUTIES AND RESPONSIBILITIES

To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition, the post is subject to compliance with:

- School policies and guidelines on the curriculum and school organisation.
- County LA policies
- National Standards for Subject Leaders.
- The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment.
- Common core of skills and knowledge for the children's workforce.

The duties and responsibilities detailed within this job description are supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.

If the post holder is in receipt of UPR (Upper Pay Range) monies, he or she is also expected to carry out duties that have a 'sustained and substantial' contribution to the life of Old Mill Primary School (see Pay Policy for details).

This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed periodically.

Signed Date..... Signed..... Date

Classroom Teacher

Head teacher