



Job Description

NAME

DATE

March 2022

TITLE

Class Teacher

JOB PURPOSE

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the headteacher.

**KEY
ACCOUNTABILITIES**

A STRATEGIC DIRECTION/DEVELOPMENT

To contribute to the discussion of the school's aims and policies and participate in the implementation of policies, plans, targets and practice.

B TEACHING AND LEARNING

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment
- identifying SEN or very able pupils;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensure coverage of programmes of study;
- ensuring effective teaching and best use of available time;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
- using a variety of teaching methods to:
 - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - ii. select appropriate learning resources and develop study skills through library, I.C.T. and other sources;
- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;

- B**
- ensuring the effective and efficient deployment of classroom support
 - taking account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
 - encouraging pupils to think and talk about their learning, develop self control and independence, concentrate and persevere, and listen attentively; using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning

C LEADING AND MANAGING STAFF

To lead, manage and work collaboratively with pupils and, as appropriate, with other adults and colleagues.

To ensure that all adults working in your class are contributing to the progress of pupils assigned to them for that particular activity.

D EFFICIENT DEPLOYMENT OF STAFF AND RESOURCES

To develop, monitor and control resources within your class room

E ACCOUNTABILITY

To be accountable through the Headteacher to stakeholders for the efficient and effective discharge of your roles and responsibilities.

F STRENGTHENING COMMUNITY

To support the Headteacher in ensuring that the school works with all stakeholders and the local community to promote the values, ethos, attitudes and opportunities needed to enable all pupils to become active citizens.

G SAFEGUARDING

To support the Headteacher by following the school's policies and procedures for Safeguarding, reporting all concerns to the appropriate manager.

ACCOUNTABLE TO The Headteacher

ACCOUNTABLE FOR