



## Smithdown Primary School

Together we Grow

We show kindness and respect

**Job Description** – Key Stage 1 Class Teacher

### Job details

**Salary:** M1-UPS3

**Contract type:** Full time Maternity Leave

**Reporting to:** Key Stage Leader/Headteacher

### Main purpose of the job

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards Duties and responsibilities

### Teaching

- Ensure that current national teaching standards are met
- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils including those with EAL or who are neurodivergent, to ensure that they meet their full potential.
- Set high expectations which inspire, motivate and challenge pupils; valuing and recognising the diversity of their abilities
- Promote good progress and outcomes by pupils
- Demonstrate excellent subject and curriculum knowledge

### Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others to secure a challenging creative and progressive curriculum with co-ordinated outcomes for all pupils

### Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, following our school behaviour policy; managing behaviour effectively to ensure a positive and safe learning environment

### **Professional development**

- Take part in the school's appraisal procedures
- Be an excellent role model for both staff and pupils in terms of being reflective; embracing our school's motto by demonstrating a desire to learn and improve.
- Take part in and implement further training and development to improve own teaching

### **Communication**

- Communicate effectively with pupils, parents, and carers
- Report to parents on the development, progress, and attainment of pupils
- Collaborate and work with colleagues and other relevant professionals within and beyond the school to secure the best outcomes for all pupils.
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies, and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

### **Management of staff and resources**

- Direct and supervise support staff assigned to them and, where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them to deliver quality first teaching
- Provide a stimulating classroom environment where resources to support learning can easily be accessed by all pupils

### **Safeguarding**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager as set out in the Teachers' Duties and Responsibilities.