

Job Description – Class teacher

Main Purpose

- The post-holder will be expected to manage all aspects of teaching and learning as set out in the Teachers Standards document.
- The post-holder will be responsible for delivering high quality teaching and learning for the pupils who are assigned to them
- The post-holder will be expected to be an effective and reflective classroom teacher able to demonstrate and share good practice.
- The post holder will be expected to plan and prepare lessons with regard to individual need, with reference to school and Trust policies.

The successful candidate will be required to exercise their professional skills and judgement to carry out the professional duties set out below in a collaborative manner.

- Encourage pupils' motivation and enthusiasm, securing positive attitudes to learning and high standards of behaviour and discipline across the school.
- Monitor, evaluate, review pupils' progress, achievement and attainment regularly and to ensure appropriate action plans are in place where issues are identified.
- Monitor, evaluate and review the quality of learning and teaching in accordance with school policy.
- Prepare displays, prepare assemblies, organise and lead parents meetings as appropriate. Support curriculum leaders in the development and implementation of curricular and cross curricular initiatives.
- Support the pastoral care of pupils across the school.
- In conjunction with the educational visits curriculum leader, oversee the organisation of educational visits and curriculum enrichment activities within the phase.
- Work collaboratively with all members of staff, including staff from the ASD unit.
- Ensure all teaching is inclusive of all children.
- Ensure the promotion of methods that enable all pupils to learn effectively, including Home Learning.
- Identify own professional development needs and ensure that these needs are addressed through appropriate training.
- Disseminate examples of 'good practice' in learning and teaching, effective planning and provision across the school.
- Provide professional leadership and direction across the school within own curriculum area, excluding Newly Qualified Teachers, this to include:
 - monitoring quality and standards
 - contributing to school planning and self-evaluation
 - providing professional support to other teachers and support staff
 - advising the head teacher on appropriate resources and materials
 - leading appropriate professional development.
- Manage own budget effectively and efficiently ensuring that the Trust financial regulations are adhered to.
- Ensure that own practice and that of other staff in own area of responsibility improves the quality of education and raises standards through monitoring of teaching and learning.

- Prepare for and lead staff meetings where appropriate.
- Actively support the aims and ethos of the school.
- Establish good relationships, encourage good working practices and support.
- Develop links and liaise with governors, the Graveney Trust, the local authority and the wider school community.
- Co-ordinate strategies to achieve identified School Development Plan priorities evaluate and report on the effectiveness and make suggestions for further improvement.
- Take part in and respond to issues regarding self-evaluation including making contributions to the development of the SEF.
- Be accountable for a curriculum budget directly linked to teaching and learning.
- To carry out any other duties reasonably requested by the Executive Headteacher, Headteacher or Deputy Headteachers. The duties may be varied to meet changed circumstances in a manner compatible with the post held, at the reasonable direction of the Executive Headteacher. This includes working in other same phase settings within Trust schools as required.

Upper pay scale teachers:

Teachers on the upper pay scale will:

- Be **highly competent** in all elements of the relevant standards;
Contribute substantial and sustained improvements to the school.
Child Protection:
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the postholder's role within the school
- To also be fully aware of the principles of safeguarding as they apply to children and young people in relation to the postholder's role.
- To ensure that the postholder's line manager is made aware and kept fully informed of any concerns which the postholder may have in relation to safeguarding and/or child protection.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified

**CLASS TEACHER
TOOTING PRIMARY SCHOOL
PERSON SPECIFICATION**

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Comprehensive understanding and/or experience of delivering the National curriculum • Knowledge and experience of the characteristics of high quality teaching and learning to secure progress and achievement for all pupils. • Ability to / commitment to deliver at least consistent 'good' teaching • Knowledge and experience of effective assessment and planning techniques including AFL. • • Understanding of the issues of working in an inner city school. • A confident communicator with good listening skills • Able to create a stimulating learning environment • Creative ideas to inspire learning • A strong team player who values the opportunity to work with others and work collaboratively • A commitment to contribute to the community ethos within the school • Shows an understanding of different behavioural needs • Open to new ideas and fresh challenges • Understands the nature of inclusivity • • Able to plan to meet the need of a range of abilities • Professional and committed to school improvement 	<ul style="list-style-type: none"> • Flexible manner • Proactive learning style • Can work independently as well as part of a team • Excellent organisational skills • Able to reflect and learn • Experience / willingness to lead a curriculum subject • Experienced in developing community links • Commitment, enthusiasm and energy to undertake the duties of this post.