



CLASSROOM TEACHER JOB DESCRIPTION & PERSON SPECIFICATION

JOB DESCRIPTION

Job Purpose

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the SLT.

Areas of Responsibility and Key Tasks

General

- To work as a member of a team with the whole school community to foster the ethos of the school and further its interests.
- To promote the maximum progress and pastoral well-being of all pupils in the school.
- To participate in Performance Management or NQT induction procedures
- To ensure that all pupils are safeguarded at all times and that the school Child Protection Policy is understood and adhered to.
- To promote the school's Equal Opportunities, Diversity and Community Cohesion Policy.

Planning, Teaching and Class Management

Teach allocated pupils in order to achieve progression of learning through:

- identifying clear learning objectives and planning how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- setting clear targets, building on prior attainment;
- ensuring that learning is matched to individual pupils' needs, taking into account all aspects of inclusion;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment for learning;
- ensuring coverage of programmes of study;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
- using a variety of teaching methods and catering for different learning styles;
- using effective questioning;
- ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;
- ensuring the effective and efficient deployment of classroom support;
- encouraging pupils to think and talk about their learning, and to develop self-control and independence, resilience and concentration

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use such data to improve specific aspects of teaching and plan further learning opportunities;
- Mark and monitor pupils' work, provide constructive guidance for improvement and set targets for progress;
- Assess and record pupils' progress systematically and keep records in accordance with school policy
- Prepare and present informative reports to parents.

Curriculum Development

- If required, have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and/or maintenance;
- Contribute to the whole school's improvement planning activities.

Other Activities

- Make records of, and reports on, the personal and social needs of pupils;
- Communicate and consult with the parents/carers of pupils;
- Communicate with and work with any other individuals or agencies to
- Promote the learning and wellbeing of pupils

PERSON SPECIFICATION

Qualifications and Experience

Essential Criteria

- Qualified Teacher status

Desirable Criteria:

- Evidence of further professional development
- Experience of teaching across the primary age range and in different schools

Strategic Direction and development of the School

Essential Criteria:

- The ability to implement whole school policies within the key stage
- The ability to use a range of information and evidence to raise pupil achievement

Teaching and Learning

Essential Criteria:

- Be a thoughtful practitioner capable of sustained, very good classroom practice leading to very good progress for all pupils
- An awareness of current educational developments and their implications for schools
- A clear understanding of principles of equal opportunities and inclusion and the ability to put these into practice
- Ability to ensure curriculum coverage, continuity and progression in the subject and age range, for all pupils.
- A clear understanding of the use of assessment for learning
- To have high expectations of standards of behaviour

Efficient and effective deployment of staff and resources

Essential Criteria:

- Ability to use resources effectively within the classroom
- Ability to create an effective and stimulating environment
- To ensure that all pupils are safeguarded at all times and that our Child Protection Policy is understood and adhered to
- Knowledge of how to ensure that the learning environment is safe and that risks are adequately assessed.

Personal Qualities

Essential Criteria:

- A love of teaching
- The ability to motivate and enthuse both pupils and adults
- A positive and pro-active attitude
- The ability to work as part of a team
- The ability to establish positive relationships and to communicate clearly with all stakeholders
- Ability to demonstrate high personal standards
- Willingness to arrange or participate in extra-curricular activities for pupils as required
- A good sense of humour