# Job Description: Class Teacher at St Michael’s RC Primary School.



### Job Title: Class Teacher

### Salary and Scale : Main Pay Scale / UPS.

### Job Purpose:

### Main purpose of the job:

### Be responsible for the learning and achievement of all pupils in the class(es) ensuring equality of opportunity for all.

### Be responsible and accountable for achieving the highest possible standards in work and conduct.

### Treat pupils with dignity, building relationships rooted in mutual respect, and at all times

observing proper boundaries appropriate to a teacher’s professional position

### Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils

### Act within, the statutory frameworks, which set out their professional duties and

### responsibilities and in line with the duties outlined in the current School Teachers Pay and Conditions Document and Teacher Standards

### Take responsibility for promoting and safeguarding the welfare of children and young people within the school.

### Dimensions

Budget: N/A

**Principal Accountabilities:**

The Class Teacher will:

* implement agreed school policies and guidelines;
* support initiatives decided by the SLT and staff;
* plan appropriately to meet the needs of all pupils, through differentiation of tasks;
* be able to set clear targets, based on prior attainment, for pupils’ learning;
* provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
* keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
* report to parents on the development, progress and attainment of pupils;
* maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
* participate in meetings which relate to the school's management, curriculum, administration or organisation;
* communicate and co-operate with specialists from outside agencies;
* lead, organise and direct support staff within the classroom;
* maintain an up-to-date knowledge of local and national initiatives, by participating in relevant CPD;
* participate in the appraisal of their own performance, or that of other teachers.

( Principal Accountabilities to be revised annually as part of performance management )

January 2024