

## School Recruitment - Equal Opportunities Monitoring Form

Diversity within schools is valuable in fostering social cohesion and most importantly, in supporting pupils to grow and develop in an environment of visible, diverse role models. Our aim is to recruit and retain a diverse school workforce. By monitoring and analysing school applicant equality information, we can ensure that our recruitment processes are fair and transparent and do not have an adverse impact on any particular group of applicants.

Your information will not be seen by the recruiting panel at shortlisting or interview and is not part of the recruitment decision. This information is treated as confidential, is anonymised and used to create and publish an annual statistical report on recruiting for a diverse workforce. You may select 'prefer not to say' and we will assume that you do not wish to disclose this information. As this information is for recruitment only, all personal data relating to this form is deleted after six months.

You have rights under the Data Protection Law. For further details about your rights, the contact details of our Data protection officer and your right to make a complaint please see our Data Protection Web Page: <http://www.sheffield.gov.uk/privacy>

Your Personal Details	
Title (Mr, Ms, Mrs, Miss, Mx, Dr, etc.)	
Forename(s)	
Surname	
Date of Birth	

Sex – Please tick one option

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Non-Binary	<input type="checkbox"/>	
Other (please specify)	<input type="checkbox"/>				Prefer not to say	<input type="checkbox"/>

Gender Identity - Please tick one option

Do you identify as Trans?					
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>

Relationship Status – Please tick one option

Civil Partnership	<input type="checkbox"/>	Co-habiting	<input type="checkbox"/>	Single	<input type="checkbox"/>
Married	<input type="checkbox"/>	Other (please specify)			
Prefer not to say	<input type="checkbox"/>				

Sexual Orientation – Please tick one option

Heterosexual/straight	<input type="checkbox"/>	Gay woman/Lesbian	<input type="checkbox"/>	Gay man	<input type="checkbox"/>
Bisexual	<input type="checkbox"/>	Other (please specify)			
Prefer not to say	<input type="checkbox"/>				

Religion/Belief – Please tick one option

No religion	<input type="checkbox"/>	Christian	<input type="checkbox"/>	Buddhist	<input type="checkbox"/>
Sikh	<input type="checkbox"/>	Hindu	<input type="checkbox"/>	Muslim	<input type="checkbox"/>
Jewish	<input type="checkbox"/>	Other (please specify)			
Prefer not to say	<input type="checkbox"/>				

## Confidential Information



Racial/Cultural Origin – Please tick one option

<b>White</b>			
British/English/Welsh/Scottish/ Northern Irish		Irish	Gypsy/ Irish Traveller
Roma		Other White background (please specify)	
<b>Asian or Asian British</b>			
Bangladeshi		Chinese	Indian
Pakistani		Other Asian background (please specify)	
<b>Black or Black British</b>			
Caribbean		Somali	Other African
Other Black Background (please specify)			
<b>Mixed/Multiple heritage</b>			
White and Black Caribbean		White and Black African	White and Asian
Other mixed background (please specify)			
<b>Other Ethnic Group</b>			
Yemeni		Other Arab	Other ethnic group (Please specify)
Prefer not to say			

### Disability

*A disability is an impairment that has (or is likely to have) a substantial (more than minor), adverse, long-term (more than a year) effect on the ability to carry out normal day-to-day activities.*

Do you consider yourself to be a disabled person?			
Yes		No	Prefer not to say

### Unpaid Caring Responsibilities

*A carer is anyone who provides unpaid care by looking after or giving help or support to family members (including a disabled child), friends, neighbours or others because of long-term physical or mental ill health/disability, or problems related to old age.*

Are you an unpaid carer?			
Yes		No	Prefer not to say

How did you find out about this job? (Please tick one option)

<input type="checkbox"/>	Sheffield City Council Website	
<input type="checkbox"/>	Other website (please specify)	
<input type="checkbox"/>	National Publication (please specify)	
<input type="checkbox"/>	Social Media Site (please specify)	
<input type="checkbox"/>	Local Publication (please specify)	
<input type="checkbox"/>	Job Centre	
<input type="checkbox"/>	Other (Please specify)	

Please send back this form back with your Application Form.

It will be not be seen by the recruiting manager or interview panel.