

JOB DESCRIPTION

Job Title: Key Stage One Teacher

Salary: Range MPS1-6

Reporting to: Head of School

Overall Purpose of the Post:

The teacher will:

- Fulfill the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions document](#)
- Meet the expectations set out in the [Teachers' Standards](#)
- Take specific responsibility and accountability for the day-to-day management and organisation of a KS1 classroom, including deployment of support staff within that setting
- Assist in the smooth running of the school at all times

KEY OUTCOMES/ACTIVITIES

DUTIES AND RESPONSIBILITIES

Teaching

- Plan and teach well-structured activities and lessons appropriate for KS1 age pupils, following the school's plans, curriculum and schemes of work
- Deliver effectively the school's synthetic phonics scheme
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment against the EYFS criteria
- Adapt teaching to respond to the strengths and needs of pupils including access for AEN pupils
- Set high expectations that inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge

KEY OUTCOMES/ACTIVITIES

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and Christian ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Ensure teaching and learning within your provision is aligned with the schools' Christian ethos, identifying any procedural issues and providing workable solutions.
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

KEY OUTCOMES/ACTIVITIES

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Deploy resources delegated to them

The duties and responsibilities highlighted in this Job Specification are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post and the grade has been established on this basis

CHARACTERISTICS OF THE POST

Employees are encouraged to participate in training activities in order to enhance their own personal development. All employees of the Trust have a responsibility for promoting and safeguarding the welfare of children and young people.

The employment checks are required:

- Evidence of entitlement to work in the U.K.
- Evidence of essential qualifications – see page 1 of this job specification
- Two satisfactory references
- Confirmation of medical fitness for employment
- Registration with appropriate bodies (where applicable)
- Evidence of a satisfactory safeguarding check e.g. An Enhanced DBS Disclosure

PERSONAL SPECIFICATION

PERSONAL QUALITIES, QUALIFICATIONS AND EXPERIENCE		
	Essential	Desirable
Qualifications/Training		
<ul style="list-style-type: none"> • Qualified teacher status • Successful teaching experience with at least 2 years' experience of teaching in an EYFS provision including teaching a Synthetic Phonics Scheme • Evidence of professional development in EYFS provision & Synthetic Phonics 		
Knowledge		
<ul style="list-style-type: none"> • Strong classroom practice, constantly showing a positive and resilient approach to pupils and staff • Knowledge of effective teaching and learning strategies • A good understanding of how children learn in KS1 • Ability to deploy support staff to support learning in EYFS provision • Knowledge and understanding of the pedagogy of Synthetic Phonics • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good IT skills • Excellent communication and organisational skills • Effective communication and interpersonal skills • Ability to communicate a vision and inspire others • Ability to build effective working relationships with staff and other stakeholders • Good knowledge of legislation and guidance on curriculum requirements 		
Personal Characteristics		
<ul style="list-style-type: none"> • High expectations for all pupils and belief in bringing out the best in all • Commitment to upholding and promoting the ethos and Christian values of the school • Commitment to always act with integrity, honesty, loyalty and fairness to safeguard the assets, financial integrity and reputation of the school • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to equality 		