Ashby Hastings Primary School

***Executive Head** – Mr Matthew Brookes* ***Head of School** – Mrs Rachel Mckeown*

"Inspiring minds to foster confidence"

Address: School Lane, Ashby de la Zouch, Leicestershire LE65 2AX
Email: office@ashbyhastingsprimary.co.uk Telephone: 01530 442480
Website: www.ashbyhastingsprimary.co.uk Twitter: @hastingsprimary

	Job Description
Post title & grade	**Main Pay Scale Teacher**
Job purpose	• To demonstrate and develop effective implementation of the Core Standards for Teachers • To carry out duties as stated in the School Teachers Pay and Conditions Document • To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate. • To monitor and support the overall progress and development of pupils as a teacher • To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential. • To contribute to raising standards of pupil attainment. • To share and support the school's responsibility to provide and monitor opportunities for personal growth end enjoyment.
To whom the postholder reports to	The postholder is responsible to: • The Head of School in all matters • Executive Headteacher when appropriate The postholder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school/phase.
Duties and responsibilities specific to the post	• To assist in the development of appropriate curriculum plans, resources, schemes of work, marking policies and teaching strategies in the relevant Key Stage. • To contribute to the achievement of the school's development plan and its implementation. • To plan and prepare lessons. • To contribute to the whole school's planning activities. **Curriculum Coordinator Responsibilities:** • Develop own expertise in a specific subject area • To keep abreast of the subject areas through research, CPD etc • To act as a consultant to other staff, including the Headteacher • To produce in consultation with colleagues written policies and guidance; and lead staff in the discussion of policy and guidance • To oversee the effective use of curriculum resources in the subject areas detailed • Ensure 'Best Value' in the procurement of curriculum resources in the subject area detailed • Ensure legal compliance with statutory curriculum guidance in the subject • Support colleagues to ensure good practice in a curriculum area • Monitor and assist in the evaluation of the delivery of a curriculum area

Generic duties and responsibilities	• To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with: • School policies and guidelines on the curriculum and school organisation • County policies • National Professional Standards for Teachers • National Standards for Subject Leaders • The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment • Common core of skills and knowledge for the children's workforce. • All teachers have a responsibility for providing and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with. **The duties and responsibilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.**

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Person Specification (ClassTeacher)

Criteria	
Qualifications & training	
Qualified Teacher Status	E
Degree Qualification	E
Child Protection Training within the last two years	E
Experience	
Experience of responsibility for a Key Stage One Class	D
Previous experience of successful management of a clubs	D
Proven success in inspiring pupils to achieve well in Literacy and Maths	E
Knowledge	
Have an excellent understanding of the primary curriculum including the creative use of ICT	E
Know how Extended Services and links with the community can improve pupil outcomes and promote community cohesion	E
Have some budget management skills	D
Skills and Behaviours	
Leadership Skills	
Ability to create a shared, inclusive vision which promotes success all aspects of school life	E
Ability to lead a Key Stage area with enthusiasm and confidence	D
Demonstrates and inspires colleagues and other stakeholders	E
Aspires to leadership in the future	D
Is keen to embrace CPD and adapt new initiatives to suit our school	D
Ability to contribute to the staff team and promote successful working relationships	E
Management Skills	
To be a good teacher with a clear understanding of how to promote effective learning in relevant Key Stage	E
Ability to work with support staff to provide effective learning opportunities	D
Be able to identify appropriate professional development for themselves and support staff	D
Able to effectively use assessment to monitor & evaluate the effectiveness of learning outcomes	E
Ability to use IT as a management tool	D
Able to meet the needs of all pupils	E
Strong organisational skills (including time management)	D
Willingness and ability to embrace the ethos of an ambitious school	E

Communications and Interpersonal Skills	
Be an excellent communicator with strong interpersonal skills	E
Ability to work effectively with the school's Governing Body if necessary	D
Ability and willingness to Interact and engage with all stakeholders, particularly parents	E
Willingness to develop effective links with the local schools	D
Acts as a role model for aspiration and ambition in all aspects of learning	E
Values	
Caring and supportive of staff	E
Actively promotes inclusion	E
Demonstrates and 'shares' their values by example (care, compassion, valuing individuals, respect, integrity, honesty) and understands how these can impact on the school community	E

Key: E = Essential, D = Desirable