

	<b><u>JOB DESCRIPTION</u></b>
<b>School:</b>	East Wichel Community Primary School
<b>Job title:</b>	<b>Foundation Stage, Key Stage 1 and Key Stage 2 Class Teachers</b>
<b>Salary Scale:</b>	Main Scale
<b>Reports to:</b>	The Headteacher
<b>Purpose:</b>	<ol style="list-style-type: none"> <li>1. The education and welfare of a designated class of children in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the requirements of the curriculum, the school aims and the policies of the Governing Body.</li> <li>2. To share in the corporate responsibility for the development, well being and discipline of all pupils.</li> <li>3. To manage the teaching and learning of a class within the school in accordance with school policy and in pursuit of high standards of pupil achievement.</li> <li>4. To promote good relationships with parents and the community.</li> </ol>
<b>Employment Duties:</b>	You are required to carry out the duties of a teacher as set out in the current School Teachers' Pay and Conditions Document.
	This job description may be amended at any time following discussion between the governing body and the Headteacher, and will be reviewed annually.

***We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.***

## **OBJECTIVES AS A CLASS TEACHER**

- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work, and contribute to the development, implementation and evaluation of school policies and practice, including those designed to promote equality of opportunity.
- To ensure pupils make good progress towards individual learning goals.
- To develop pupils' spiritual, moral, social and cultural values. To develop pupils' understanding of fundamental British values.
- To develop children's self-esteem, self-discipline, confidence and independence.

## **PRINCIPAL RESPONSIBILITY AREAS**

### **Teaching and learning**

- Have high expectations of children and young people including a commitment to ensuring that they can achieve their full educational potential and to establishing fair, respectful, trusting, supportive and constructive relationships with them.
- Know how to make effective personalised provision for your pupils, including those for whom English is an additional language or who have SEN or disabilities, and how to take practical account of diversity and promote equality and inclusion in your teaching.
- Implement the school aims as outlined in school policies and the teaching and learning policy in particular.
- Work with colleagues to plan tasks in order to meet the individual needs of pupils.
- Have a secure knowledge and understanding of the relevant curriculum and related pedagogy including: the contribution that your subjects/curriculum areas can make to cross-curricular learning; and recent relevant developments.
- Use an appropriate range of teaching strategies and resources, including online learning, which meet learners' needs and take practical account of diversity and promote equality and inclusion.
- Teach engaging and motivating lessons informed by well-grounded expectations of learners and designed to raise levels of attainment.
- Use assessment as part of your teaching to diagnose learners' needs, set realistic and challenging targets for improvement and plan future teaching.

### **Assessing, recording and reporting pupil progress in order to maximise achievement**

- Mark work and carry out observations and ensure that pupils receive regular feedback according to school policy.
- Participate in assessment arrangements agreed by the school and as legally required.
- Communicate effectively with parents and carers, conveying timely and relevant information about attainment, objectives, progress and well-being, including a mid-year and an annual written report.
- Know a range of approaches to assessment, including the importance of formative and summative assessment.
- Know how to use local and national statistical information to evaluate the effectiveness of your teaching, to monitor the progress of your pupils and to raise levels of attainment.
- Know how to use reports and other sources of external information related to assessment in order to provide learners with accurate and constructive feedback on

their strengths, weaknesses, attainment, progress and areas for development, including action plans for improvement.

### **The management of human and physical resources to best effect**

- Take responsibility for the work of additional adults within your classroom.
- To make effective use of computing in teaching and learning.
- Manage and maintain physical resources within the teaching area.

### **Discipline, health and safety**

- Be able to hold positive values and attitudes and adopt high standards of behaviour in your professional role.
- Know the current legal requirements, national policies and guidance on the safeguarding and child protection and promotion of the well-being of children and young people.
- Know the local arrangements concerning the safeguarding and child protection of children and young people.
- Know how to identify potential child abuse or neglect and follow safeguarding and child protection procedures.
- Know how to identify and support children and young people whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, and when to refer them to colleagues for specialist support.

### **Developing self to enhance performance**

- Attend staff meetings as required in order to develop and review school policy.
- Be able to evaluate performance and be committed to improving practice through appropriate professional development.
- Have a creative and constructively critical approach towards innovation; being prepared to adapt your practice where benefits and improvements are identified.
- Act upon advice and feedback and be open to coaching and mentoring.

### **Strategic direction and development of a curriculum area**

- Develop, promote and ensure implementation of the whole school policy for a curriculum area.
- Use national, local and school data effectively to monitor standards of achievement across the school in the allocated curriculum area.
- Produce subject actions plans to develop the curriculum area in relation to:
  1. targets for realistic but challenging improvement
  2. resources
  3. the aims of the school, its policies and practices
  4. staff professional development requirements
- Monitor the progress made towards achieving actions identified in the curriculum area action plan and use this information to plan future developments
- Lead professional development, including INSET through example and support.
- Ensure newly qualified staff and staff new to the school, receive appropriate support.