

APPLICANT PACK



NETHER EDGE PRIMARY



Realising Potential. Transforming Lives.

Advert

Post: KS1 Teacher

School: Nether Edge Primary School

Salary: Teachers Main Scales (£25,714 to £41,604)

Contract Term: Permanent

Contract Type: 0.4 or 0.6 FTE

Start Date: September 2022

Nether Edge Primary School is part of the Mercia Learning Trust, a local and ambitious Trust that is dedicated to improving the life chances and careers of its students and those professionals working within it. Nether Edge Primary School is a valued partner and driving force within the Trust. The students and staff of our school are brave, proud, work very hard and take advantage of the variety of opportunities that are available to them.

We are passionate about enabling all students the very best start in life. Great teachers make a difference.

We are looking for a part time KS1 teacher who has a real passion for a particular specialism of their own. We have many talented children at Nether Edge Primary and want them to reach their full potential in all aspects of learning. We are an outstanding school who always work hard to make our practice as good as it possibly can be for all the children.

We share good practice, collaborate, support each other and continually evaluate all we do in order to ensure our teaching is as good as possible.

The right candidate should possess:

- a keen eye for ensuring the safety of our pupils
- an alignment to a can-do culture
- the capability to maintain effective relationships
- the talent to adapt to changing situations and learn new skills
- strong principles that are aligned with the school

We are passionate about enabling all our students the very best start in life at Nether Edge Primary School. Great support staff make a difference.

If you think this is a role in which you will thrive and impact school-wide, we would welcome an application from you.

How to apply

Visit the Mercia Learning Trust website [Mercia Learning Trust - Careers \(merctrust.co.uk\)](https://www.merctrust.co.uk) to access the recruitment pack and how to complete the application process. The deadline for an application is **Sunday 3 July 2022**.

Headteacher welcome / letter

Thank you for your interest in joining Nether Edge Primary School. This is an excellent opportunity to join a great school and to play a key role in shaping the provision of education for our children.

Nether Edge is a happy, successful, cohesive and ambitious 3-11, two-form entry community school in the south west of Sheffield. We are currently over-subscribed and have approximately 450 pupils. They come from a wide range of diverse backgrounds; whilst the proportion of disadvantaged and SEND pupils is just above the national average.



Children enjoy coming to school, work hard and are exceedingly well behaved.

We employ just over 60 staff. Leaders, teachers and other staff are talented and very committed to the children and our shared mission.

The school site is made up of two large linked Victorian buildings. Pupils and staff work in a well-resourced and well-maintained learning environment. Every classroom has an interactive whiteboard and visualiser, and are consistently arranged to support learning. The trust continues to make substantial investment in the school environment and IT each year.

The school is a partner in the Mercia Learning Trust. This is a coherent, highly successful and really supportive partnership of six schools (3 primary & 3 secondary) in the south and south west of Sheffield. Pupils currently transfer to either Mercia or King Egbert Secondary Schools, both of which are members of the Trust. Partnership brings unrivalled access to expertise, great practice. CPD and career progression.

I hope you will visit the Trust and school websites, our school and then apply for this exciting and important role.



Michele Nott
Headteacher

JOB DESCRIPTION

Post Title:	Teacher
Salary:	Main Pay Scale
Responsible to:	Headteacher
Responsible for:	N/A

The post holder must at all times carry out his/her responsibilities within the spirit of Mercia Learning Trust and School policies and within the legislative framework applicable to academies.

PURPOSE OF THE POST

- Create/maintain an outstanding curriculum based on the Trust Curriculum Framework principles.
- To undertake tasks related to the development of a curriculum area.

EMPLOYMENT DUTIES

- To be performed in accordance with the provisions of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document (Part XII of the 'Teachers Pay and Conditions Document').

KEY RESPONSIBILITIES

- To pursue the aims of the school in a positive manner and promote the agreed ethos.
- To work co-operatively within a whole staff team, and within the year/teaching and learning group to achieve continuous improvement with constant regard to quality in both learning and teaching.
- To teach pupils according to their individual needs, including the planning and assessment of work in line with agreed policies of the school
- To monitor and assess children's progress and report to parents.
- To implement and maintain the school's policy on discipline and behaviour.
- To support the school's endeavours to meet the needs of its community.
- Participate in the school's performance management process.

- To promote and monitor the organisation of the learning and teaching through a particular subject throughout the school.

CLASS TEACHER DUTIES

- To plan programmes of work for pupils in co-operation with teaching colleagues within the team in order to ensure that all children are taught by members of that team experience similar learning opportunities.
- To plan work matched to the individual needs of children and within the school's agreed policy and schemes of work.
- To produce written records of such planning in accordance with school policy
- To assess and record pupil's achievements and progress within the statutory requirements and school's assessment policy and report to parents.
- To contribute to meetings, discussions and management systems necessary to ensure the coordination of the work of the school as a whole.
- To ensure that the classroom is kept tidy and attractive, with children's resources readily available for them to find independently.
- To contribute to the ideas within and the implementation of the School Improvement Plan

WORKING ENVIRONMENT AND CONDITIONS OF THE POST

- The post may be required to travel and work within any school in the Mercia Learning Trust

GENERAL DUTIES

- To contribute to whole school events as and when required
- To ensure accurate records are securely maintained and held in accordance with General Data Protection Regulations (GDPR)/Data Protection Act 2018
- Be aware of and support diversity, ensuring equal opportunities for all
- Develop professional, constructive relationships with other agencies, schools and professionals
- Participate in meetings, training and performance development as necessary
- Recognise own strengths and areas of expertise using these to advise and support others
- Be willing to undertake training and professional development as required of the post
- Any other duties and responsibilities appropriate to the grade and role

- Ensure that the school's systems, organisation and processes are well considered, efficient and fit for purpose.

PROMOTION OF TRUST VALUES

- To contribute to the overall development of Mercia Learning Trust to ensure the Trust operates on the basis of shared and collective responsibility
- To contribute to the overall ethos, work and aims of Mercia Learning Trust
- To support and contribute to the Trust's commitment to safeguarding all students. All schools in the Mercia Learning Trust are committed to safeguarding and promoting the welfare of children and young people. Therefore, all employees are expected to share this commitment.
- To contribute to trust partnership activities to drive school and trust improvement
- To be aware of the school's duty of care in relation to staff, students and visitors and to comply with all health and safety policies at all times
- To be aware of and comply with the codes of conduct, regulations and policies of the School and its commitment to equal opportunities
- All the above duties and responsibilities to be carried out in accordance with policies adopted by the School Governing Body and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety

This job description is current at the date indicated below but, in consultation with the post holder, it may be changed by the Headteacher to reflect or anticipate changes in the post commensurate with the grade or job title.

Issue Date: June 2022

Person Specification

Post Title:	Teacher
Salary:	Main Pay Scale
Responsible to:	Headteacher
Responsible for:	N/A

SPECIFICATION	ESSENTIAL	DESIRABLE
Qualifications/ Training	Qualified Teacher status Teaching degree or equivalent (BA, BEd, PGCE etc.)	Evidence of further educational study or qualification
Skills and Knowledge	The ability to communicate clearly and take into account, where appropriate, the views of others Excellent personal organisational skills A flair for teaching and the ability to contribute and work as a member of a strong team. An inspirational, committed and highly effective classroom practitioner who is dedicated to achieving the best outcomes for each individual child. Effectively communicate orally and in writing to a range of audiences	Experience using a range of assessment tools. Good time management skills Enthusiasm and willingness to contribute to and participate in the wider context of school life.

	Maintain a calm level of professionalism at all times. Effectively fulfil and be willing to develop further the expectations of the Teachers Standards. An ability to create a warm, positive, and motivating learning experience for children. A commitment to raising attainment	
Experience	An up-to-date and working knowledge of the National Curriculum. Knowledge of appropriate resources and strategies which support outstanding teaching and learning opportunities. Good knowledge and understanding of learning and teaching at Key Stage 1 and 2 Working knowledge and experience of Assessment for Learning; and assessing without levels Excellent subject knowledge Excellent classroom management skills	Experience of intervention processes to raise achievement. Experience of teaching across the age and ability range at Key Stage 1 and 2 Interest in or experience of leading a subject area. Experience of working in a larger school
Personal Qualities	Energy and enthusiasm Reliability and integrity Sense of Humour	Adaptability to changing circumstances & ideas

	Excellent record of health, punctuality, and attendance A commitment to the ethos of the school Commitment to your continuing professional development	
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The Application Process

All candidates must complete the following application process.

- All applicants must submit a **Trust application form**. We do not accept CVs or Council Forms. The application form can be found under 'Careers' at www.merciatrust.co.uk
- Email your completed application to recruitment@merciatrust.co.uk or post it to:
MLT Recruitment Team
Mercia Learning Trust
79 Glen Road
Sheffield, S7 1RB

After your application has been submitted:

- In all cases written references will be taken up and made available to interviewers BEFORE the final selection stage.
- All applications that have been submitted via email will receive an email confirming receipt.
- An email and/or letters will be sent to shortlisted candidates with details of the interview process.
- If you have not heard from us within 2 weeks of the closing date, please assume that on this occasion, your application has been unsuccessful.

Further information:

- Take a look at www.merciatrust.co.uk/careers for more on what it's like working for the trust, what we offer you, and what we're looking for.
- Should you require any additional information about the role or the school, or would like an informal discussion or a school visit or more information about the application process, please contact please email recruitment@merciatrust.co.uk.

Key dates:

- **Closing Date: Sunday 3 July 2022**
- **Interviews: Week Commencing 4 July 2022**

The Small Print:

Mercia Learning Trust is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. If you are shortlisted, your suitability to work with children will be explored, and this will include disclosing convictions. The information you disclose may be discussed with you during the interview.

The successful candidate will therefore be required to complete a DBS check in line with the Rehabilitation of Offenders Act (ROA) 1974 (Exceptions) Order 1975 and the Police Act Regulations.

We are an Equal Opportunities employer. Our staff are recruited and promoted on the basis of their merits and abilities and no job applicant or employee receives less favourable treatment on the grounds of racial group, origin or nationality, sex, disability, marital status, age, sexual orientation, political or religious beliefs or trade union activity. Please indicate whether there are any reasonable adjustments or access requirements you would need to help you to attend an interview. If you wish to discuss your requirements prior to submitting your form, please contact the Recruitment Team on 0114 349 4230. Alternatively, please give details on a separate sheet and return with your application form.