

Anthony Bek Primary School
Job Description –Classroom Teacher
2025

This job description may be amended at any appropriate time, following consultation between the Head Teacher and the Post holder, and will be reviewed annually.

Responsible to: Headteacher

You are required to work closely with the staff team in order to promote the development of all aspects of school life and to undertake the following responsibilities;

Conditions of Service

To carry out the duties of the Teacher in accordance with the Teachers Pay and Conditions Document, to demonstrate the Teacher's Standards (and upper pay threshold standards if relevant) and other relevant statutory provisions.

Core purpose of post

- To provide a high quality educational experience for all pupils.
- Depending on experience, to provide subject/area leadership and management of agreed area/s (not relevant to ECTs)

Teaching and Learning

- To work within the school's agreed guidelines for classroom practice to implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the National Curriculum requirements and monitoring the coverage, continuity and progression.
- To plan lessons (as per the school policy and expectations) to fulfil curriculum requirements and meet the needs and interests of the children.
- To provide a stimulating learning environment, where resources can be accessed by all pupils and educational experiences which enables children to fulfil their individual potential.
- To lead, organise and direct support staff, students or parental volunteers within the classroom.
- Develop high quality displays and resources in classrooms (and outside areas as appropriate).
- To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To liaise closely with other staff, external agencies in relation to support with planning, assessment, pupil behaviour, SEN, EAL etc.
- Work with SENCO and parents to set targets and that work is matched to pupil need and that provision maps detail the provision for children requiring intervention.
- To establish and implement clear policies and practices for assessing, recording and reporting on pupil achievement in line with school policy, maintaining records of attainment for the class in all curriculum areas.
- To assess work produced by the children during teaching sessions and homework tasks (where relevant) and set targets for further improvement in line with the school's policy.
- To provide, on request and in relation to the assessment timeline, any specified assessment data for analysis / tracking purposes/ end of year reports.

Other professional requirements

- To attend any relevant training to help you with the fulfilment of this job description.
- To keep up to date with meeting minutes and briefing notes.
- To attend any INSET which falls within normal working hours - 5 INSET days for full time posts.
- Ensure a stimulating but safe working environment in which risks are regularly assessed.
- To participate in and prepare for school events within normal working hours and to contribute to the wider ethos of the school and community including support whole-school activities such as assemblies, trips, fund-raising events and performances.
- To support and contribute to the school's responsibility for safeguarding children.
- To carry out any responsible duties within the overall function commensurate with the grading and level of responsibility of the job.
- Establish and maintain effective working relationships with professional colleagues, governors and parents.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.
- To maintain the positive ethos and core values of the school, both inside and outside of the classroom.

In addition to the job description for a qualified teacher, all established staff, except ECTs, are asked to lead subject/areas which are agreed with the Headteacher. For non-established staff, this will be in a joint role with a member of the senior leadership team.

As lead, you will undertake the following duties and responsibilities using allocated Leadership and Management time to:

- Develop, promote and ensure implementation of the whole school policy for the specific curriculum area/s listed above in conjunction with the Head Teacher.
- Use national, local and school management data effectively to monitor standards of achievement across the school in the allocated curriculum area.
- Produce short, medium and long term plans to develop the curriculum area in relation to:
 - resources
 - staff professional development requirements
 - the aims of the school, and its policies and practices
 - targets for realistic but challenging improvements
 - Evaluate the teaching of the curriculum area in school; use this analysis to identify effective practice and areas for improvement and, in conjunction with the Head Teacher, take action to improve further the quality of teaching in this subject.
- Monitor the progress made towards achieving the curriculum area's plans and targets, and use this information to plan future developments.

Signed		Teacher
Signed		Headteacher
Start Date	September 2025	