

Cookley Sebright Primary School

KS2 Class teacher

From January 2025 (or April 2025)

Main scale/UPS—Permanent



Dear applicant,

Many thanks for taking an interest in our vacancy for the post of KS2 class teacher from January 2025. Cookley is a village school with 240 pupils on roll. This will be in Year 5 in the first instance.

Cookley is a great place to work. In our recent Ofsted (April 2024) it was recognised that the school provides effective training for staff, everyone works together as a team and leaders are considerate of teachers workload and always ready to listen to their views.

We wish to appoint a qualified teacher who:

- has enthusiasm and a commitment to supporting all pupils
- has a passion for teaching
- has excellent teaching, organisational and interpersonal skills
- has creative ideas
- can work effectively as part of a team
- has highly reflective practice
- has the ability to improve the outcomes for pupils

We can offer you:

- a commitment to your professional development
- a caring and supportive environment and dedicated colleagues
- outstanding work facilities within a stunning environment, generously resourced
- a generous well-being offer (including additional PPA and a wellbeing day)

It is strongly recommended that you visit the school prior to applying. Please telephone the school office to make an appointment 01562 850397.

Visit our website to find out more about our school [www.cookleysebright.co.uk](http://www.cookleysebright.co.uk)

Mrs V Crisp—Headteacher



## Cookley Sebright Primary School

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act, the required standards for Qualified Teacher Status, and other current legislation.

### Job description - Class teacher

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, Teacher Standards and having due regard to the requirements of the National Curriculum and school policies. This job description is not necessarily a comprehensive definition of the post, it will be revised at least once a year and it may be subject to modification or amendment at any time after consultation with the post holder.

### Articles of responsibility and key tasks

#### **Planning, teaching and class management, to:**

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- developing and supporting the children's social, emotional and behavioural learning
- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge and engage pupils and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment;
- provide clear structures for lessons maintaining pace, motivation and challenge;
- make effective use of assessment and ensure coverage of programmes of study;
- ensure effective teaching and best use of available time;
- monitor and intervene to ensure sound learning and discipline;
- use a variety of teaching methods to:
  - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
  - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
  - iii. select appropriate learning resources and develop study skills through library, ICT and other sources
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- evaluate their own teaching critically to improve effectiveness

**Monitoring, assessment, recording, reporting – to:**

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records to check work is understood and completed; monitor strengths and weaknesses; inform planning and recognise the level at which the pupil is achieving;
- prepare and present informative reports to parents.

**Other professional requirements – to:**

- have a working knowledge of teachers' professional duties and legal liabilities;
- operate at all times with the stated policies and practices of the school;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take responsibility for their own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors;
- take on any reasonable additional responsibilities which might from time to time be determined.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Staff will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. This job description will be reviewed annually and the Headteacher reserves the right to alter the content of this job description, after consultation with the post-holder, to reflect changes to the job or services provided, without altering the general character or level of responsibility.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The class teacher plays a role in this within the school and the post is subject to enhanced DBS disclosure, prohibition and disqualification checks.

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Person Specification

Class teacher

| Personal qualities, qualifications and experience  | Essential | Desira-<br>ble |
|--|-----------|----------------|
| Honours degree or equivalent   | X         |                |
| Qualified Teacher Status   | X         |                |
| Evidence of continuous professional development relating to curriculum, teaching and learning  | X         |                |
| Experience and/or a willingness to teach across the full primary age range   |           | X              |
| Have a sound understanding of the educational needs of the age range taught  | X         |                |
| Be an excellent classroom practitioner   | X         |                |
| Successful, relevant and recent teaching experience in a primary school in <b>Upper KS2</b>  |           | X              |
| Successful experience of raising standards for all, with measureable outcomes  | X         |                |
| Knowledge and understanding of safeguarding requirements and good practice   | X         |                |
| Experience of supporting children with Special Educational Needs in an inclusive environment   | X         |                |
| Experience of using IT effectively in classroom teaching   | X         |                |
| An understanding of the role of parents as partners in education   | X         |                |
| A commitment to, and evidence of, promoting diversity and equal opportunities within the work-place, classroom, curriculum and employment practice | X         |                |
| A commitment to Professional Development   | X         |                |
| Able to use a variety of behavioural management strategies in line with school policies  | X         |                |
| Has high expectations and personal integrity with the ability to promote and sustain the values, culture and ethos of the school                   | X         |                |
| Is articulate and approachable with excellent interpersonal communication skills both verbally and in writing                                      | X         |                |

|   |   |   |
|---|---|---|
| Is a highly effective, reflective, practitioner with high quality teaching skills and high expectations for pupils' learning and attainment | X |   |
| An exemplary record of health and punctuality   |   | X |
| To provide a secure, stimulating and well organised learning environment  | X |   |
| To ensure effective curriculum delivery through differentiation   | X |   |
| To work collaboratively and effectively as part of a team   | X |   |
| To work with colleagues in providing for the intellectual, physical, social, spiritual and emotional needs of the children                  | X |   |
| Demonstrate a sound understanding of children's development   | X |   |

Closing date Monday 11th November. Interviews and observation lessons will take place wk beg 18th November. Further information about the school are available from our school web-site [www.cookleysebright.co.uk](http://www.cookleysebright.co.uk) Please note that only shortlisted candidates will be contacted

Cookley Sebright Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake an enhanced DBS check

Please return your completed applications to [sclark@cookleyprimary.worcs.sch.uk](mailto:sclark@cookleyprimary.worcs.sch.uk) or by post.

We would welcome applications from both experienced and inexperienced (ECT) teachers.