Learning for Life
Stronger together

Job description – Class Teacher

The Directors and staff at the LFLT schools are committed to safeguarding and promoting the welfare of children and expect all staff, volunteers, and visitors to share this commitment

Job Title: Class Teacher

Salary: Teachers Main Scale

Job Purpose:
The Class Teacher will:

- carry out the duties of this post with the remit outlined in the School Teachers' Pay and Conditions document.
- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- ensure that the current national conditions of employment for schoolteachers are met.
- to consistently meet the Teachers standards as outlined by DFE.

Duties:
The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Headteacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- teacher high quality stimulating lessons appropriate to the children's needs and abilities;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain constructive and supportive relationships with parents
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers.
- to promote and follow school improvement plans;
- to work in collaboration with the other members schools of the Trust;

At Finedon Mulso CE Junior School Class Teachers will also

- attend assemblies and promote the Christian School ethos

Leadership Responsibilities:
NQTs are not expected to be experts, but are expected to support experienced team members

Add to their own knowledge – to:
- Attend meetings, courses, as appropriate.
- Know where to go for help, advice, and information.

Be aware of current practice / present requirements / new developments – to:
- Work in line with the school's agreed guidelines and policy documents.
- Have knowledge of the statutory requirements and any non-statutory guidance.
- Keep up to date with news at national, county, cluster and school levels.

Promote the subject - to:
- Raise staff awareness.
- Promote parental understanding.
- Initiate developments (with reference to school development plan).
- Organise events as appropriate.

Promote continuity and liaison – to:
- Lead the development and review of whole-school policies.
- Co-ordinate the development of schemes of work for each year group.
- Monitor the use of schemes of work, materials, and equipment.
- Further the sharing of ideas and experience within the school.
- Be the contact person for people/places beyond school, for other schools.
- Develop liaison beyond the school as appropriate.

Give support to other staff – to:
- Provide access to information.
- Respond to requests.
- Help towards resolving difficulties wherever possible.
- Lead staff meetings.
- Know about training available and facilitate this.
- Give help with teaching if appropriate.

Be responsible for resources – to:
- Know what resources there are in school.
- Be responsible for school-based resources.
- Take charge of storage and maintenance of items for general use.
- Keep records of stock and orders as appropriate.
- Make planned use of budget allocations.
- Be aware of, and gather information about resources beyond the school, including people and places.

Monitor and Evaluate Provision – to:
- Carry out planned activities to monitor and evaluate provision.
- Liaise with the school's Senior Leadership Team and Local Governing Body and also with the Trust's Executive Head Teacher, Senior Leadership Team and Directors when appropriate