



# Hemington Primary School

Main Street, Hemington, Derby, DE74 2RB | 01332 810447 | [office@hemington.leics.sch.uk](mailto:office@hemington.leics.sch.uk)

## **KS2 Teacher Job Description**

**Job title:** KS2 Teacher

**Background:** Hemington Primary School is a Leicestershire Local Authority maintained school, currently with 53 children on roll. Serving the villages of Hemington, Lockington and Castle Donington, we are located near East Midlands Airport and the M1. Our last Ofsted inspection in 2018 rated Hemington as a 'good' school.

**Reporting to:** Headteacher

**Salary:** M1 – M4 (£25,714 - £31,778) **ECT applications welcome**

### **Safeguarding**

As a school we are committed to the safeguarding of children and adults. All job offers will be subject to an enhanced DBS check and two satisfactory written references. Safeguarding children is everyone's responsibility. Everyone who comes into contact with children and families has a role to play. Our pupils' welfare is our paramount concern. The governing body will ensure that our school will safeguard and promote the welfare of pupils and work together with other agencies to ensure that we have adequate arrangements to identify, assess and support those children who are suffering or likely to suffer harm. At Hemington Primary School we are a community and all those directly connected, staff members, governors, parents, families and pupils, have an essential role to play in making it safe and secure.

### **Main responsibilities:**

- To create and manage a caring, supportive, purposeful, attractive and stimulating environment which is conducive to children's learning.
- To plan and prepare lessons in order to deliver the school's curriculum, ensuring breadth and balance in all subjects.
- To identify clear teaching objectives and learning outcomes, with appropriate differentiation, challenge, support and maintain with high expectations.
- To maintain good order and discipline among the pupils, safeguarding their health and safety following school procedures and policies.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To prepare appropriate records for the transfer of pupils.
- To ensure effective use of support staff within the classroom, including volunteers.
- To participate in staff meetings as required.



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- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.
- To liaise with outside agencies when appropriate eg. Educational Psychologist.
- To continue professional development, maintaining a portfolio of training undertaken.
- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.
- To support the Headteacher in promoting the ethos of the school.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / expectations that apply to this role.
- An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance Management review.



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## Person Specification

	Essential	Desirable
<b>Qualifications and Professional Development</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher status</li> <li>• Evidence of recent professional development</li> <li>• Degree in relevant subject</li> <li>• Evidence of additional training</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in FS/KS1/KS2</li> <li>• Evidence of additional training</li> </ul>
<b>Knowledge, Skills and Competencies</b>	<ul style="list-style-type: none"> <li>• High expectations and a commitment to raising standards of attainment.</li> <li>• Commitment to equal opportunities and equal value for students and colleagues.</li> <li>• Able to communicate effectively with the school community, sharing ideas and views.</li> <li>• Resilient, cheerful and positive.</li> <li>• Able to embrace change and help others to manage the change process.</li> <li>• Good organisational and personal management skills.</li> <li>• Able to work effectively as part of a team at all levels.</li> <li>• Commitment to safeguarding procedures.</li> <li>• A working knowledge of strategies and techniques for raising pupil attainment generally including different groups of pupils such as SEND, FSM and EAL.</li> <li>• Ability to analyse, interpret and act on test /teacher assessment data.</li> <li>• Experience of target setting.</li> </ul>	<ul style="list-style-type: none"> <li>• Able to work independently and proactively.</li> <li>• Experience of working in KS2.</li> <li>• Strategic management skills.</li> <li>• Experience in leading and developing a core subject.</li> <li>• Training in leadership and management issues and skills.</li> <li>• Active involvement in the development of school policies.</li> <li>• Knowledge and experience of school development planning.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Active involvement in recent and relevant CPD.</li> <li>• An excellent classroom practitioner able to lead by example.</li> <li>• Knowledge and experience of a range of teaching and learning styles and strategies including ICT.</li> <li>• Experience of mentoring or supporting colleagues.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of organising/delivering teacher or support staff training.</li> <li>• Experience of supporting whole school behaviour management.</li> <li>• Experience of working with other agencies or organisations.</li> <li>• Experience of wider reading and educational issues.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Proven ability to maximise resources.</li> <li>• Vision of education in a wider context than a single subject/school.</li> <li>• Experience of a range of summative and formative assessment procedures.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to successfully lead one or more subject areas.</li> <li>• Experience of observing and evaluating the quality of learning and teaching.</li> <li>• Able to maximise potential of all staff.</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Patience, a sense of humour and an ability to accept and act on constructive feedback</li> <li>• An ability to work on their own initiative and also to be a good team player</li> <li>• Excellent pro-active communication skills</li> <li>• An eye for detail and a willingness to improve all aspects of the service we offer</li> <li>• A positive attitude to all aspects of the job including enthusiasm, a professional and common-sense approach and a dedication to the interests of the school</li> <li>• The ability to converse at ease with members of the public and provide advice in accurate spoken English is essential for the post</li> </ul>	
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• Commitment to the safeguarding and protection of children and to the personal development of our pupils.</li> <li>• Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety.</li> <li>• Knowledge of child protection procedures and the current changes to the Keeping Children Safe in Education 2021 document.</li> </ul>	