



LAKESIDE
PRIMARY ACADEMY

JOB DESCRIPTION

Post	Class Teacher
Responsible to	Headteacher and Senior Leadership Team
Responsible for	Support Staff
Purpose of Job	To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression through:

- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting tasks which challenge pupils and ensure high levels of interest
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment identifying SEND or very able pupils
- Providing clear structures for lessons maintaining pace, motivation and challenge
- Making effective use of assessment and ensure coverage of programmes of study
- Ensuring effective teaching and best use of available time
- Maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of learning and home-learning
- Using a variety of teaching methods to
 - Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions and use a variety of AFL methods
 - Select appropriate learning resources and develop study skills through library, ICT and other sources
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluating own teaching critically to improve effectiveness
- Ensuring the effective and efficient deployment of classroom support
- Taking account of pupils' needs by providing structured learning
- Opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy
- Encouraging pupils to think and talk about their learning, develop self control and independence, concentrate and persevere, and listen attentively
- Using a variety of teaching strategies which involve planned adult intervention, first hand experience and play and talk as a vehicle for learning

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically using the school's tracking systems and

<p>keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving</p> <ul style="list-style-type: none"> • Prepare and present informative reports to parents
<p>Curriculum Development</p> <ul style="list-style-type: none"> • To work as part of a team under the direction of the member of the SLT to be responsible for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance • Contribute to the whole school's planning activities. • Attend relevant courses and meetings and keep the Headteacher and other members of staff informed about the content and outcome of the aforesaid courses and meetings • Maintain the relevant portfolios relative to their designated curriculum development areas
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in the job description.</p> <p>Lakeside Primary Academy: As a member of staff you also benefit from greater opportunities for professional development and promotion as we encourage movement between our academies to give you broader work experience. Therefore, you could be required to work in any school within The Rose Learning Trust.</p> <p>This post is subject to the current conditions of employment for class teachers contained in the <i>School Teachers' Pay and Conditions Document</i>, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.</p> <p>This job description may be amended at any time following discussion between the Headteacher and the member of staff, and will be reviewed annually.</p>
<p>Signed _____ Teacher</p> <p>Signed _____ Headteacher</p>

PERSON SPECIFICATION : TEACHER

ATTRIBUTES	ESSENTIAL	DESIRABLE	EVIDENCE
Relevant Qualifications / Experience	<ul style="list-style-type: none"> • Hold a recognised teaching qualification • Successful teaching experience (including Teaching Practice) 	<ul style="list-style-type: none"> • Teaching experience across relevant Key Stage • Involvement in extra curricular/ extended school activities 	Application Form References Letter of Application Interview
Knowledge and Skills	<ul style="list-style-type: none"> • Sound knowledge of National Curriculum • Demonstrate secure knowledge of effective teaching/learning styles and strategies • Ability to use IT across curriculum • Ability to plan lessons effectively to meet learning needs of all pupils • Effectively use range of teaching and classroom management strategies which excite and engage all pupils • Understand the principles and practice of AFL in evaluating pupil performance in order to set appropriate learning targets and ensure pupils make excellent progress 	<ul style="list-style-type: none"> • Strategies for ensuring inclusion 	Application Form References Letter of Application Interview
Professional Characteristics	<ul style="list-style-type: none"> • Commitment to promote the school's aims and ethos • A commitment to raise levels of pupil attainment • Promote excellence and challenge poor performance in all aspects of learning and development • Consistently display a constructive and optimistic attitude • Take responsibility for own professional development to improve teaching and learning • Inspire trust and confidence and motivate pupils to do their best • Be well organised and able to use own initiative creatively • Be a good team member, able to work cooperatively and constructively with colleagues. 	<ul style="list-style-type: none"> • Willing to take a leading role in areas of special interest which would benefit the school • Willing to enhance the Extended School provision 	Letter of Application Interview