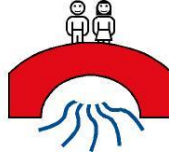


**Loddon  
Primary School**



**LODDON PRIMARY SCHOOL**

**JOB DESCRIPTION**

**CLASS TEACHER Key Stage 1 or 2**

<b>Job Title:</b>	Class teacher	<b>Job Ref:</b>	
<b>School:</b>	Loddon Primary	<b>Salary:</b>	Main Scale or post-threshold
<b>Reports To:</b>	Phase leader	<b>Grade:</b>	
<b>Employment Status:</b> Permanent			
<b>Hours of Work:</b> Teachers pay and conditions			
<b>Job Purpose</b>  You are required to carry out the duties of a school teacher, as set out in the current School teachers' Pay and Conditions document.			
<b>Departmental/Team Purpose:</b> The purpose of the school is to meet the educational needs of children and young people within the local community.			
<b>Organisation Chart:</b>			
<pre> graph TD     A[HT and DHT/AHT] --&gt; B[Team Leader]     B --&gt; C[TAs]     B --&gt; D[Class Teacher]     B --&gt; E[Class Teacher]     B --&gt; F[Class Teacher]     B --&gt; G[HLTA]     </pre>			
<b>Summary of Main Contacts.</b> Headteacher, Teachers, Parents, children other school staff, Governors, LEA, other professionals.			

## Main Duties and Responsibilities

The post requires you to educate pupils in the age range 3-7 or 7-11 years by:

1. Creating a positive learning environment in your classroom, with high expectations for learning and behaviour.
2. Acting as a role model by maintaining a smart professional appearance, and modelling the 'Loddon Values'.
3. Helping every child to achieve high levels of independence, self-esteem, emotional and social skills, self-discipline, and a positive self-image as a learner.
4. Promoting the ethos and vision of the school and implementing agreed policies and schemes of work.
5. Ensuring that the curriculum is appropriately differentiated for groups and individuals to build on children's previous experience and meet the learning needs of every child within the class.
6. Setting and marking work to be carried out by pupils in school and elsewhere.
7. Writing individual provision plans for pupils on the SEN register, in consultation with the Inclusion Leader and outside agencies as appropriate, planning the curriculum for such pupils to reflect the IPP provision, and managing learning support staff within the class.
8. Developing children's skills to enable them to become independent and collaborative learners.
9. Ensuring resources are well organised, accessible and used appropriately.
10. Using a well-balanced range of displays reflecting work in the classroom to motivate children, stimulate interests and celebrate success.
11. Assessing children's work regularly, participating in moderation, and keeping pupil tracking records up to date according to agreed policy.
12. Using teacher assessment to inform planning and to monitor children's progress to ensure appropriate value-added measures for pupils taught.
13. Communicating and consulting with the parents of pupils, and producing the annual written report to Parents for each pupil taught.
14. Participating in the annual performance management cycle, in regular planning and professional meetings, in INSET Days, and in external training programmes in line with the CPD Policy.
15. Contributing to the development of the curriculum and subject leadership across the school.
16. Any other duties that reasonably fall within the purview of the post which may be allocated after consultation with the post holder.

**Note:** This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Duties will inevitably develop as the work of the school changes to meet the needs of our school community and our aim for continuous improvement. Employees should therefore expect periodic variations to job descriptions. The school, in consultation with employees, reserves this right.

Signature of Post Holder----- Date -----

Signature of Head Teacher----- *Stallard* -----Date March 2021

