Job Description

Post: Higher Level Teaching Assistant

Purpose

To challenge educational and social disadvantage in the North.

Duties and Responsibilities

* In accordance with schemes of work, plan, deliver and review lessons which are appropriate to the age and ability of the students to facilitate progressions in students learning.
* Ensure that teaching is broad, balanced, relevant, motivational and appropriately different in order to maximise the academic potential of all students.
* Facilitate the exceptional progress and well-being of any individual or group of students.
* Promote and maintain discipline in accordance with the rules and behaviour policy of the academy.
* Ensure effective use of formative and summative assessment to drive planning and interventions.
* Manage the classroom and teaching equipment to create a positive learning environment which makes effective use of available resources.
* Ensure that homework is set, where appropriate, and monitored.
* Support students throughout the day by fulfilling pastoral responsibilities.
* Engage fully in our trust’s professional growth process to fulfil personal potential and be able to participate effectively in the implementation of the academy's strategic big moves.
* Attend meetings / training and carry out administrative tasks and duties as specified on our trust and academy calendars.
* Consistently implement all trust policies; contribute to decision-making and consultation procedures.
* Report any safeguarding concerns immediately to a Designated Safeguarding Lead.
* Carry out any other reasonable duties as requested by the Principal.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually.