



Job Description: KS2 Learning Support Assistant (SEND Focus)

School: Garston CE Primary School

Trust: Rainbow Education Multi-Academy Trust

Salary/Grade: Grade 2, SCP 3–5

Contract: Permanent, Term Time Only

Hours: Monday – Friday, 08:30am – 3:30pm

Responsible To: Headteacher

Main Purpose of the Role

To work under the guidance of teaching and senior staff to support access to learning for pupils, with a particular focus on children with Special Educational Needs and Disabilities (SEND) within Key Stage 2. The role involves providing tailored support to individuals or small groups, helping them overcome barriers to learning, and ensuring a safe, inclusive environment in line with the school's Christian ethos.

Key Responsibilities

1. Student Support & SEND Provision

- Deliver high-quality, targeted support to pupils with SEND (including learning, communication, social, emotional, or physical needs) as outlined in their Individual Education Plans (IEPs) or EHCPs.
- Adapt learning materials and resources under the guidance of the class teacher to ensure tasks are accessible for pupils with additional needs.
- Support pupils in developing independence, self-reliance, and social integration.
- Assist with the personal care, medical, and emotional wellbeing needs of pupils where necessary, ensuring dignity and safety at all times.

2. Teaching & Learning Support

- Assist the class teacher in preparing the learning environment and resources for KS2 lessons.



- Support the delivery of specific intervention programmes (e.g., phonics, catch-up maths, speech and language).
- Work with individual pupils or small groups to reinforce learning concepts introduced by the teacher.
- Provide regular, objective feedback to the teacher regarding pupil progress, engagement, and any challenges observed.

3. Classroom & Behaviour Management

- Maintain high expectations for pupil behavior and consistently implement the school's behavior policy.
- Use positive reinforcement and de-escalation strategies to support pupils who may demonstrate challenging behavior due to their SEND.
- Supervise and support pupils during unstructured times, including playtimes and lunchtimes, to ensure a safe and positive social environment.

4. Professional Duties & School Ethos

- Maintain absolute confidentiality regarding pupil information and school matters.
- Actively contribute to and promote the Christian values, vision, and ethos of Garston CE Primary School.
- Attend and participate in relevant staff meetings, training days, and continuous professional development (CPD).
- Comply with all school policies, with strict adherence to safeguarding and child protection procedures.



Person Specification: KS2 Learning Support Assistant (SEND Focus)

The criteria below will be assessed via your application form (A), interview (I), and/or task/reference (T/R).

Category	Criteria	Essential / Desirable	Assessment Method
Qualifications & Training	Good numeracy and literacy skills (GCSE Grade C/4 or equivalent in English and Maths)	Essential	A
	NVQ Level 2 for Teaching Assistants (or equivalent qualification/experience)	Desirable	A
	First Aid qualification / Training in specific SEND interventions (e.g., Team Teach, Makaton)	Desirable	A
Experience	Recent experience working with children in an educational or primary school setting	Essential	A / R



	Experience working directly with children with SEND (e.g., ASD, ADHD, Speech & Language difficulties)	Essential	A / I
	Experience delivering small group interventions or 1:1 support programmes	Desirable	A / I
Knowledge & Skills	Sound understanding of the Key Stage 2 curriculum (English and Maths support)	Essential	I / T
	Knowledge of strategies used to support and include children with SEND	Essential	A / I
	Strong communication and interpersonal skills, with the ability to build rapport with children, parents, and staff	Essential	I / R



	Ability to use ICT effectively to support learning and complete administrative tasks	Essential	A / T
	Understanding of basic safeguarding and child protection principles in schools	Essential	I
Personal Attributes	High expectations for pupil achievement, inclusion, and wellbeing	Essential	I
	Flexibility, resilience, and a patient, nurturing approach to working with children	Essential	I / R
	Ability to work effectively as part of a close-knit team and use own initiative when required	Essential	I / R
	Commitment to upholding the distinctive Christian character and	Essential	I



	values of Garston CE Primary School		
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