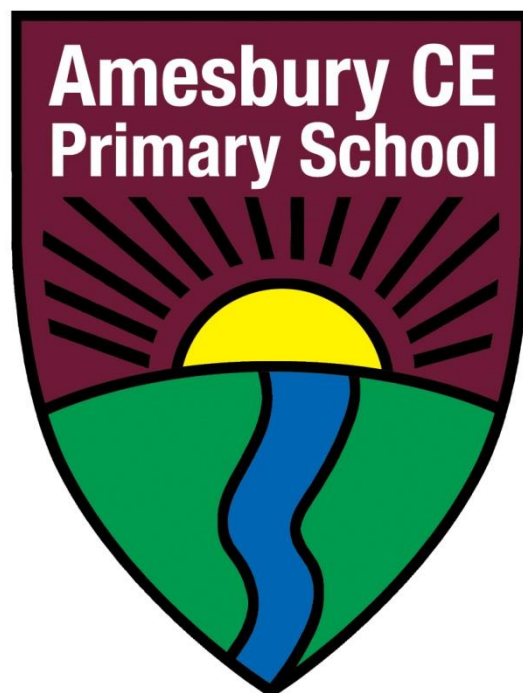


AMESBURY CE (VC) PRIMARY SCHOOL



JOB DESCRIPTION

TEACHER

Job Title :	Teacher
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Responsible to:	Head Teacher
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Main Job Purpose :	To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the head teacher
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Main Duties	
1.	<p>Planning, Teaching and Class Management</p> <ul style="list-style-type: none"> - teach all pupils in the class according to their needs and acknowledging that every session counts; - implement agreed school policies and guidelines; - support initiatives decided by the Headteacher, school leaders and staff; - plan appropriately to meet the needs of all pupils, through differentiation of tasks; - be able to set clear targets, based on prior attainment, for pupils' learning; - provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils; - keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning; - report to parents on the development, progress and attainment of pupils; - maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy; - participate in meetings which relate to the school's management, curriculum, administration or organisation; - work with school leaders to complete and teach individual pupil plans where pupils have specific needs; - communicate and co-operate with specialists from outside agencies; - lead, organise and direct support staff within the classroom; - participate in the performance management system for the appraisal of their own performance; - actively participate in planning meetings, staff meetings and continuing professional development training

Main Duties

2.

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records to
- check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- undertake assessment of students as requested by examination bodies, departmental and school procedures;
- prepare and present informative reports to parents.

3.

Curriculum Development

- have lead responsibility for a subject, develop plans which identify clear targets and success criteria for its development and / or maintenance;
- contribute to the whole school's planning activities.

Other Duties

In addition the class teacher will undertake such duties of a similar nature as may be reasonable directed by the Headteacher. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

Additional Information

The post holder will be expected to carry out all duties in the context of and in compliance with the school's equal opportunities policies.