



**Chulmleigh
Primary School
& Nursery**

Primary School Teacher Candidate Pack

Closing date: Tuesday 3rd November 10am

Interview date: Wednesday 11th November



**Chulmleigh
Academy Trust**

COMPASSION AMBITION TEAMWORK

Thank you for showing an interest in this position.

Chulmleigh Primary School, part of the Chulmleigh Academy Trust, is a rural school in the heart of Mid Devon. Our children are at the heart of everything we do and our ethos is underpinned by our values of Compassion, Ambition and Teamwork.



An exciting opportunity to join us has become available, and we are looking for an outstanding, enthusiastic and committed teacher to join our energetic and nurturing teaching team at Chulmleigh Primary School.

As well as providing the very best education for the children of Chulmleigh and the surrounding area, this is a fantastic opportunity to be part of a wider team within the Trust, who develop practice and share expertise.

We can offer you:

- A welcoming, supportive and inclusive school ethos
- A hard-working, positive team who are dedicated to improving the lives of children and ensuring every child achieves their full potential
- Commitment to high quality continued professional development

There are now 219 pupils on roll, standards have got higher and sentiment around the school has continued to grow. This is a great time to be taking this school forward and we would be very pleased to hear from you.



Neil Payne
Headteacher Chulmleigh College
CEO Chulmleigh Academy Trust



We are looking for someone who:

- Is an outstanding teacher, or has the potential to become one.
- Establishes excellent relationships with children.
- Takes initiative and seeks opportunities for further development.
- Can quickly establish excellent supportive relationships with parents.
- Has high expectations of behaviour and quality of work.
- Has strength in at least one area of non-core curriculum.
- Can accurately assess the levels at which children are working and plan the next steps.
- Has knowledge of the requirements of assessment
- Sees education at East Worlington as a journey from 9 months - 16 years, due to links with Chulmleigh College.

Chulmleigh is a Saxon hilltop market town in North Devon, near the Mid-Devon border and halfway between Barnstaple and Exeter. It lies near the banks of the Little River Dart, and is surrounded by rolling hills, woods and farmland. With Exmoor and the North Devon coast to its north, and Dartmoor and the city of Exeter to its south, Chulmleigh is an excellent base for exploring the county.

Chulmleigh Primary School, for ages 2-11 years, not only serves the local town and the neighbouring village of Chawleigh, but is also the school of choice for families from a wider area.

Chulmleigh joined Chulmleigh Academy Trust and became a converter Academy in August 2011. We are proud to be part of the Chulmleigh Academy Trust, (along with East Worlington Primary School and Lapford Community Primary School) which provides a supportive network, sharing good practice with subject leads working across all three primary schools. This includes joint staff meetings and opportunities for continuous professional development for staff, as well as centralised support for: personnel; estates management; finance; health and safety; IT; governance; safeguarding and SEND. There is also a central Primary Administrator and a Trust-wide Primary Executive Headteacher who both work closely with the Heads of schools. School meals are prepared at the College site and delivered on a daily basis.

Chulmleigh Primary School currently has 219 pupils on roll, with 11.4% Pupil Premium. It is the largest school in the area but still has a strong family ethos, which is inclusive to all. As a school we encourage children to engage fully in their learning through exciting, well taught, innovative lessons and experiences. The staff consists of a team of excellent teachers and teaching assistants, plus a number of volunteers, all of whom take the education and well-being of the children very seriously.



In addition, we have teachers from other Academy schools bringing specialisms through their teaching within the Academy (such as visiting music and P.E. specialists), who contribute to the development and training of the staff.

Our pupils participate fully in all aspects of school life, including arranging community events; taking ownership of their learning and pushing themselves on to higher levels and helping each other enjoy and feel comfortable in their school life. We encourage them to be independent learners, taking responsibility for their learning in a motivated way. We believe that happy children learn best and take every opportunity possible to motivate and enthuse our pupils in their learning journey.

Our Values

COMPASSION AMBITION TEAMWORK

Our school and Trust values are 'Compassion, Ambition, Teamwork'.

These values thread through all that we do and all that we are. We care for each other, have high ambitions, and work together as a school family.

By the time our pupils leave us, they are ready to do their best at secondary school.



Job Title: Primary School Teacher

Status: Fixed Term - November 2026 - 28th May 2027, 18.75 hpw, 0.58 fte

Grade: MPS/UPS

Start Date: November 2026

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below.

Main Duties & Responsibilities

- Planning and preparing lessons.
- Teaching, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupil in school and elsewhere.
- Assessing, recording and reporting on the development, progress and attainment of pupils.
- Making records of and reports on the personal and social needs of pupils as appropriate.
- Communicating and consulting with the parents of pupils.
- Communicating and co-operating with persons or bodies outside the school.
- Participating in meetings arranged for any of the purposes described above.
- Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.
- Participating in arrangements made in accordance with The Education (School Teacher Appraisal) Regulations 1991 for the appraisal of his/her performance and that of other teachers.
- Reviewing from time to time his/her methods of teaching and programmes of work.
- Participating in arrangements for his/her further training and professional development as a teacher.
- Advising and co-operating with the Head of School and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.

- Maintaining good order and discipline among the pupils and safeguarding their health and safety, both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
- Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Supervising and, so far as is practicable, teaching any pupils whose teacher is not available to teach them. (See paras 43.9.1, 43.9.2 and 43.9.3 of the Teachers' Pay and Conditions Document for clarification).
- Participating in arrangements for preparing pupils for SATs and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements and supervision during such examinations.
- Co-ordinating and managing the work of teaching assistants.
- Taking such part as may be required of him/her in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.



- Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.
- Attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.

Health and Safety

Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.

Co-operate with the employer on all issues to do with Health, Safety & Welfare.

Location

The post holder may be required to work at any school which is currently within or in the future joins the Chulmleigh Academy Trust chain of academies, either on a temporary or permanent basis according to the operational needs of the Trust.

This document outlines the duties required of the postholder for the time being to indicate a level of responsibility. It is not a comprehensive or exclusive list and from time to time duties may be varied which do not change the level of responsibility or the general character of the job.



ESSENTIAL	DESIRABLE	HOW ASSESSED
Potential to be an outstanding teacher	You are already an outstanding teacher	Lesson observation/ R
Establishes excellent relationships with children		Lesson observation/ R
Fits well into current staff team		Feedback from staff
Competent in use of IT and enthusiastic to develop skills	Excellent IT skills	R / I
Can quickly establish excellent supportive relationships with parents		AF / R
Have high expectations of behaviour and quality of work		Lesson observation R
Curriculum delivery is motivational, engaging and creative		Lesson observation/ R
Is able to develop children's Literacy and Maths skills through teaching in non-core subjects		Lesson observation/ I
Relevant experience in KS1/KS2		AF
Knowledge of the requirements of assessment, including expectations of SATs	Experience of delivering KS1/2 SATs Knowledge and understanding of EYFS assessment and profile.	AF / I
Can accurately assess the levels at which children are working and plan the next steps	Excellent understanding of assessment	AF / I / R
Take initiative and seek opportunities for further development		AF / I

Please complete the online application form available [here](#).

A tour of Chulmleigh Primary School will be arranged as part of the interview schedule.

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Start date: November 2026

If you would like an informal conversation, please contact us on the email address below and we will be pleased to arrange a telephone call with our Primary Executive Headteacher or Head of School to discuss the role further.

personnel@chulmleigh.devon.sch.uk or call 01769 580215

