



**Meysey Hampton Church of England Primary School**  
**School Lane, Meysey Hampton, Cirencester, Gloucestershire, GL7 5JS**

*Head Teacher: Miss C Lewis*

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[www.meyseyhamptonprimaryschool.co.uk](http://www.meyseyhamptonprimaryschool.co.uk)

Dear Candidate

**Fixed Term (8-12 months) KS2 Teacher Vacancy**

Thank you for your interest in the above vacancy. Enclosed you will find some information about our school, a job description, person specification and details of the application process.

**Our School**

Meysey Hampton Church of England Primary is a village school of approximately 105 children set in the heart of Meysey Hampton. It has a well established reputation as a school that encourages all children to develop as individuals within a warm, friendly and creative environment.

The school is arranged into four classes – a single age Reception class (15 children) and 3 mixed year classes combining Years 1 and 2, Years 3 and 4 and Years 5 and 6, each of approximately 30 children.

The school has a strong emphasis on providing high standards in Numeracy and Literacy along with a thematic approach to learning. We pride ourselves on providing a range of extra-curricular activities and would expect a new member of staff to contribute.

We work closely with our local cluster schools and all members of our staff are given opportunities to develop their practice through regular training and meetings.

We are looking for an excellent teacher who wishes to join our team and contribute to the continued success of our school. They must be committed to upholding our Christian ethos and willing to help maintain links with the local community.

**Key Dates**

**Closing date:** Monday 19<sup>th</sup> April 2021 @ 9am

**Interviews:** Monday 26<sup>th</sup> April 2021

**Start date:** 1<sup>st</sup> September 2021

Visits by applicants are encouraged; please contact the school to make an appointment. Please contact [admin@meyseyhampton.gloucs.sch.uk](mailto:admin@meyseyhampton.gloucs.sch.uk) if you would like to arrange a visit.

**Application Procedure**

- Please complete the GCC application form available from:

<https://www.gloucestershire.gov.uk/jobs/opportunities-in-gloucestershire-schools/>

- Please send the completed application form and a covering letter by email to:  
[admin@meysehampton.gloucs.sch.uk](mailto:admin@meysehampton.gloucs.sch.uk):
- The covering letter should include:
  - the skills you have towards our person specification
  - a summary of your teaching career to date, your key achievements in each post and your areas of expertise that arose from them
  - a summary of your continued professional development within the last three years and the impact that certain parts of this have made on your teaching

## **Class Teacher Job Description**

Job Title: Fixed Term KS2 Class Teacher

Responsible to: Headteacher

### **Job Purpose:**

- Support learning catch-up post Covid-19
- The Class Teacher is responsible for delivering lessons in accordance with the curriculum, national guidelines and priorities identified on the School Development Plan
- To enable pupils to make good progress in their learning by building on prior skills and learning
- To assist all pupils to develop a love of learning and an excitement about coming to school each day

### **Duties and Responsibilities:**

- To undertake duties as required by the Teaching Standards
- To be committed to the aims, values and ethos of the school
- Have knowledge of and keep up to date with the Curriculum Guidance for Key Stage 2 and National Curriculum
- To have regard for Continuing Professional Development (CPD) and contribute to the school's process of self-evaluation and development
- To be familiar with and work with due regard to the school's systems, structures, policies and procedures
- To effectively plan a varied, balanced and appropriate curriculum to facilitate good progress and the raising of standards
- To adapt your teaching style to suit all learners and provide a supportive learning environment
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge demonstrating a commitment to high achievement for all
- To differentiate resources and equipment to suit all learners and provide a supportive learning environment
- To enforce the school's Behaviour Policy through excellent classroom management
- To encourage pupils to develop their creativity, initiative, independence and sense of responsibility
- To be committed to the school's target setting and monitoring systems for pupil progress
- To prepare pupils for the end of KS2 assessments and deliver KS2 SATS
- To systematically assess and record pupil's academic progress and use the results to inform future planning
- To monitor both class work and homework, provide constructive feedback (in line with the Marking Policy) and set informed targets for pupil progress
- To report on each individual pupil's progress to the Headteacher and parents as required
- To actively support activities such as educational trips, extra-curricular activities and clubs and parents evenings

**General Duties:**

- To carry out a share of supervisory duties in accordance with published rotas
- To participate in appropriate meetings with colleagues, parents and other professionals relative to the above duties
- Keep up to date knowledge of the range of external agencies and opportunities that can be accessed to provide extra support for pupils and families
- Ensure effective communication with all colleagues within the school
- Safeguard the health and safety of all children
- Contribute to the wider life of the school

**Meysey Hampton Primary School**  
**Person Specification for KS2 Class Teacher September 2021**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications and Professional Development:</b>	<ul style="list-style-type: none"> <li>- Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>- Evidence of recent INSET and commitment to continuing professional development</li> </ul>
<b>Experience of:</b>	<ul style="list-style-type: none"> <li>- Proven teaching in Key Stage 2</li> </ul>	<ul style="list-style-type: none"> <li>- Mixed age classes experience</li> </ul>
<b>Secure Knowledge and Understanding of:</b>	<ul style="list-style-type: none"> <li>- The Statutory National Curriculum Requirements</li> <li>- The theory and practice of providing for the individual needs of all children</li> <li>- A range of effective teaching and learning strategies</li> <li>- Monitoring, assessing, recording and reporting pupils' progress</li> </ul>	<ul style="list-style-type: none"> <li>- Strategies for developing a creative curriculum</li> </ul>
<b>Skills – proven ability to:</b>	<ul style="list-style-type: none"> <li>- Deliver a challenging and engaging curriculum that has high expectations of all pupils</li> <li>- Create a secure, happy and stimulating learning environment</li> <li>- Manage behaviour effectively</li> <li>- Promote a positive ethos in the classroom</li> <li>- Establish positive links with parents</li> <li>- Communicate effectively (both orally and in writing) with a variety of audiences</li> <li>- Contribute to a subject specialism</li> </ul>	
<b>Personal Characteristics:</b>	<ul style="list-style-type: none"> <li>- Approachable</li> <li>- Committed</li> <li>- Enthusiastic</li> <li>- Organised</li> <li>- Resourceful</li> <li>- Adaptable</li> <li>- Willing to contribute to the wider life of the school and offer extra-curricular activities</li> </ul>	