

TEACHING STAFF
JOB DESCRIPTION

ROLE TITLE	Key Stage 2 Class Teacher
LOCATION	Sir Bobby Robson School, may be deployed to other Trust locations
GRADE / SCALE POINT – SALARY	MPR / UPR + SEN
REPORTING TO	Headteacher

INTRODUCTION

All Unity Schools Partnership schools embrace a strong set of values which ensure that pupils learn how to take their place in modern Britain. Every member of staff is required to uphold and promote the values of the Trust in every aspect of their work performance.

All members of teaching staff are responsible personally and collectively for supporting students in becoming confident individuals, successful learners and responsible citizens, through:

- Modelling the core values of the school and wider Trust at all times;
- Nurturing pupils' passions and interests and stimulating their intellectual curiosity;
- Continuously raising pupils' aspirations and self-esteem;
- Contributing to the wider range of opportunities offered by and for the school community;
- Assuming responsibility (as required) for the learning progress of a specific group of individual pupils;
- Ensuring high outcomes for a cohort of pupils

All teachers are required to meet the national standards for teachers according to their role.

JOB PURPOSE

To actively pursue the agreed aims of the school and wider Trust, maintaining an outstanding educational ethos, care for the pupils and respect for colleagues whilst undertaking all duties in a professional manner. There is an expectation all staff colleagues will secure a good or better education for all pupils and the continuous improvement of teaching and learning in the school.

To deliver and sustain education excellence in teaching and learning through the school.

KEY TASKS & RESPONSIBILITIES

- Teach at the direction of the Headteacher, implementing agreed planning, assessment and target setting; teach the National Curriculum subjects and RE as well as working with others to provide Curriculum Enrichment for pupils;
- Pupil's work should be planned to provide an inclusive and personalised curriculum which meets the needs of the children, specifically those with Special Needs including SEMH and ASD;
- Carry out assessment, recording, monitoring and record keeping according to school policies, maintaining appropriate records which monitor the progress of the pupils; pupil's work will be regularly marked in accordance with the marking policy;

- Complete any relevant class termly and half termly assessment records, using school systems;
- Complete information to support class teachers in the writing of pupil reports, for presentation to parents;
- Support the implementation of EHCP targets and provide information to support the annual review process;
- Manage and monitor the work of other adults in the classroom;
- Liaise closely with the Senior Leadership Team and regarding the learning needs of pupils;
- Liaise closely with the Designated Safeguarding Lead for Child Protection regarding pupils' welfare needs.

SAFEGUARDING

Unity Schools Partnership is committed to safeguarding and promoting the welfare of children and young persons at all times.

The post holder, under the guidance of the Headteacher, will be responsible for promoting and safeguarding the welfare of all children with whom he/she comes into contact, in accordance with the Trust's and the school's safeguarding policies. The post holder is required to obtain a satisfactory Enhanced Disclosure from the Disclosure and Barring Service (DBS).

GENERAL

1. Take active responsibility for personal continuous professional development;
2. Take ownership of individual performance management, keeping a continuing professional development portfolio;
3. Maintain consistent high standards of professional conduct, tact and diplomacy at all times in dealings with pupils, parents, staff colleagues, external agencies and any other visitors to the school or wider Trust;
4. Maintain absolute confidentiality and exercise discretion with regard to staff / pupil information and the Trust's business at all times;
5. Act as an ambassador for the School and the wider Trust within the local community and beyond, ensuring that the ethos and values of the Trust are promoted and upheld at all times.

The list above is not exhaustive, and you may be required to undertake any other reasonable tasks and responsibilities which fall within the scope of the post as requested the Headteacher, a member of the Senior Leadership or Trust Executive Leadership Teams.

Unity Schools Partnership has developed a framework for supporting effective practice which will be used to support staff professional development and this job description is subject to change at the discretion of the trust.

PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	<p>Qualified teacher status</p> <p>Recent and relevant in-service training</p>	
Knowledge and Experience	<p>A sound knowledge and understanding of teaching and learning and approaches for pupils with special educational needs</p> <p>A commitment to quality of learning for all pupils</p> <p>Motivate, inspire and have high expectations of all pupils and the ability to respond to their individual needs</p> <p>Ability to work effectively as part of a multi-disciplinary team, liaising effectively with other professionals to meet the needs of individual pupils</p> <p>An ability to work with assistant staff, enabling them to actively contribute to the learning process for pupils</p> <p>A clear view of planning, assessment, monitoring and evaluation, including the development of key skills</p> <p>An ability to devise and implement individual learning plans to meet the specific needs of each pupil</p> <p>An ability to integrate detailed planning for individuals with long, medium and short term curriculum planning</p> <p>A sound knowledge and understanding of the use of ICT to support teaching and learning</p> <p>A commitment to the social inclusion of pupils with SEN</p> <p>Ability to promote the spiritual, moral, social and cultural development of all pupils.</p>	
Skills and Aptitudes	<p>Ability to communicate effectively with pupils, staff, parents and others involved in the life of the school</p> <p>A commitment to high achievement and a pupil centred approach</p> <p>Good organisational ability</p> <p>A good sense of humour</p> <p>An ability to remain calm under pressure and work to deadlines</p> <p>A commitment to continuous professional development</p> <p>Adaptability to changing circumstances and new ideas</p> <p>Effective time management</p> <p>Ability to critically evaluate own performance</p> <p>Awareness of, and commitment to, equalities issues.</p>	<p>Counselling and mediation skills</p>