



Totternhoe CE Academy

KS2 Teacher Job description form

School vision

An excellent, nurturing education, valuing and respecting all. Everyone enjoying and exploring life in all its abundance, sharing our unique gifts, whilst growing together in love and understanding of the Christian faith.

'Each of you should use whatever gift you have received to serve others.' 1 Peter 4:10a

'With God's love, we seek adventure with our minds and find a home for our hearts.'

Employment details

Job title:	Classroom teacher Year 5 & 6
Reports to (job title):	Headteacher
Type of position	Full time - Permanent
Salary:	M1 – M6

Main duties/responsibilities

General duties
Undertaking duties as required in the 'Teachers' Standards'
Displaying commitment to the ethos, vision and success of the school.
Contributing to the school's process of self-evaluation and development.
Being familiar with the school's systems, structures, policies and procedures.
Actively supporting school activities where required, including attending educational visits/ residential, extra-curricular activities, weekend event (Christmas and summer fair for example) and parents' evenings, which may require some out-of-hours availability.
Take the lead in curriculum development of specific curriculum areas. Working with the curriculum leader and promoting the subjects to other staff, pupils and parents.
Teaching

Delivering learning in accordance with the curriculum, national guidelines and the school's strategy.
Teaching a Year 5 and 6 class of approximately 30 pupils.
Planning a varied, deep, rich and balanced curriculum which supports the needs of all pupils and ensures all pupils reach their potential.
Adapting teaching styles, delivery and content to suit all pupils providing a supportive learning environment.
Adapting (differentiating) resources and equipment so lessons can be accessed by all pupils.
Self-evaluating their teaching to improve effectiveness and grow as a professional.
Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
Pupil support
Carrying out other duties that support pupils' learning while operating in accordance with the school's policies and procedures.
Working as part of a team to evaluate and develop pupils' learning needs.
Enforcing the school's Behaviour for Learning Policy through effective classroom management, throughout the whole school.
Encouraging pupils to develop and use their creativity and initiative, gain increased independence, and undertake new responsibilities.
Being familiar with the 'Special educational needs and disability code of practice: 0 to 25 years', and supporting pupils with SEND creatively and appropriately.
Understanding the school's safeguarding procedures and actively promoting pupils' wellbeing and safety.
Monitoring and reporting
Being committed to the school's target setting and monitoring and assessment systems for pupil progress.
Systematically assessing and recording pupils' academic progress and other areas of their progress, and using the results to inform lesson planning decisions.
Monitoring pupils' classwork and homework, providing feedback and setting informed targets.
Delivering relevant national assessments in line with the relevant frameworks.
Reporting on individual pupils' progress to the headteacher and parents/ carers, as required.

Training
Keeping up-to-date with, and remaining knowledgeable about, the requirements of the curriculum and national guidelines.
Undertaking relevant CPD.
Communication
Liaising with the curriculum lead to ensure teaching is delivered in line with school expectations and goals.
Working with the SENDCO to ensure pupils with SEND are appropriately supported.
Working with the DSL and their deputies to ensure safeguarding is promoted.
Working with the designated teacher for LAC to support LAC and previously LAC.

Employees will be expected to comply with any reasonable request from the headteacher to undertake work of a similar level that is not specified in this job description.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

This job description may be amended at any time following discussion between the headteacher and member of staff and will be reviewed annually

Totternhoe CE Academy is committed to safeguarding and all candidates will be subject to an enhanced DBS check. Successful candidates will undertake safeguarding training as part of the induction programme.

Person specification

	Essential	Desirable
Qualifications and training	<p>The successful candidate will:</p> <ul style="list-style-type: none"> • Have QTS. • Be willing to undertake relevant CPD. 	<ul style="list-style-type: none"> • Relevant professional qualification • First aid training

		<ul style="list-style-type: none"> Evidence of continuous commitment to further professional development and INSET.
Experience	<p>The successful candidate will:</p> <ul style="list-style-type: none"> Have previous experience of working in a school. Have a proven track record of Teaching in KS2 high expectations of pupil achievement and a range of strategies to raise expectations and success. a thorough understanding of good practice in relation to monitoring, assessment, recording and reporting. successful extra-curricular work with children. working in partnership with parents A thorough understanding of safeguarding procedures Experience working as part of a team 	<p>In addition, the Class Teacher might have experience of:</p> <ul style="list-style-type: none"> teaching across the whole Primary age range Experience working with pupils with SEND Experience working with children who have challenging behaviour Experience working with children with EAL Experience and knowledge of the KS2 SATs requirements.
Knowledge and skills	<p>The successful candidate will have:</p> <ul style="list-style-type: none"> A sound understanding of the primary curriculum. Excellent behaviour management skills. Excellent inter-personal skills. The ability to work as part of a team. Excellent planning and organisational skills. Effective oral and written communication skills. Knowledge of key performance indicators and the ability to use them to monitor progress. Awareness of the needs of pupils with EAL. Awareness of the needs of pupils with SEND. An understanding of how a pupil's learning is affected by their intellectual, emotional and social development, and the stages of child development. 	<ul style="list-style-type: none"> An understanding of the importance of parental involvement the links between schools, especially partner schools Use of music, Art, humanities or PE for curriculum enhancement and/or provision Managing of resources for a curriculum area Use of an internal tracking system (Arbor) Have experience or knowledge of working in a church school environment and what this entails. Read, Write Inc phonics Experience or knowledge of working in a small school

Personal qualities	<p>The successful candidate will:</p> <ul style="list-style-type: none"> • Be committed to teaching. • Supportive of their colleagues. • Have good attendance and punctuality. • Be proactive in the working environment. • Be enthusiastic and positive. • Be able to accommodate to changes in priorities. • Be able to anticipate workload and plan ahead. • Be able to develop effective relationships with parents. • Be able to encourage and enable others to reach their full potential. <ul style="list-style-type: none"> • Approachable • Inclusive • High professional standards • Calm under pressure 	<ul style="list-style-type: none"> • Self-confidence • Ability to relate well to other professionals • A flexible approach
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