



**Applicant Information**

Key Stage 2 Class Teacher  
Wallbrook Primary Academy

## Letter from the CEO

### Dear Applicant

Thank you for the interest you have shown in applying to join our Trust.

Wallbrook Primary Academy is part of the Shireland Collegiate Academy Trust, a multi-academy trust formed in September 2007 with a shared aim of providing the very best for all of our children, families and staff. Our Trust is built around our shared vision – to be a first class, inclusive, collaborative and forward-thinking family of local academies.

For our primary schools the values of Excite, Explore and Excel drive our collaboration at every level across the Trust. Having opportunities to share the breadth of knowledge and experience of our staff across the Trust ensures we are able to provide high quality, vibrant and inspiring learning journeys for our children to enjoy.

We believe that every person who passes through our doors deserves the very best that we can offer. We understand that each Academy is unique, but our emphasis and expectations will remain the same. Nothing less than Outstanding is acceptable.

We pride ourselves on being an employer of choice where all staff can thrive. We believe that supporting our staff both personally and professionally allows them to give their very best to our children.

Being part of Shireland Colligate Academy Trust will provide you with opportunities to challenge and develop your skills and work with experienced and skilled colleagues across the Trust. Whilst being part of a working culture that recognises and reflects the importance of good mental health and wellbeing and provides effective support when colleagues need it.

I look forward to reading your application.

Sir Mark Grundy  
CEO Shireland Collegiate Academy Trust

## **WALLBROOK PRIMARY ACADEMY**

Are you an excellent team player who has the drive and commitment to make a difference to the lives of our pupils and our school?

We are a small primary school situated in Coseley and we are part of the Shireland Collegiate Academy Trust.

We currently have a vacancy for a Key Stage 1 teacher to work alongside our passionate and enthusiastic teaching team.

We are looking for passionate and creative teacher who work well within a team and who will help us on our journey to provide exceptional educational provision for our pupils and families.

### **The MAT**

The Shireland Collegiate Academy Trust aims:

- A MAT where outcomes for young people in terms of progress are above the national average.
- A MAT where our academies are either Good or Outstanding within 3 years of joining.
- A financially healthy and stable MAT.
- A MAT that prides itself on its use of technology for teaching and non-teaching aspects which reduces workload and improves performance.
- A MAT with a Governance and Compliance structure which is appropriate for growth.
- A MAT that builds partnership working to achieve outstanding educational outcomes.

Founded by the three times outstanding Shireland Collegiate Academy in April 2007, there are currently 4 Secondaries and 5 Primaries in the family with others set to join in the near future. All of them are situated within the West Midlands area.

### **Applications**

Thank you for your interest in the post. Please note the closing date for applications is Friday 21<sup>st</sup> March 2025.

**The interview process will include an observation, and interview. Interview date to be confirmed**

## Job Description

<b>Job Title</b>	<b>Teacher</b>
<b>Grade</b>	<b>TMS/UPS</b>
<b>Responsible to</b>	<b>The Principal</b>

### The primary purpose of the role

To meet all the teacher's standards and carry out those duties and responsibilities contained within the "School Teacher's Pay and Conditions Document.

To support the Principal, SLT and Trustees in creating an effective and high achieving primary school and deliver successfully the vision and ethos laid out in the education brief.

To successfully implement and monitor the quality of delivery in an agreed aspect.

### Main Duties as Teacher

- As Class teacher and within the context of the academy policy, identify educational aims and objectives for the class and create medium and short term plans.
- To prepare and teach a weekly timetable of lessons and activities appropriately matched to the age and range of abilities of every pupil in the class.
- To have available weekly and daily plans of teaching and learning activities prepared for the class.
- To ensure that the classroom practice supports all school and Trust policies.
- To insist on high standards of learning, behaviour, attendance and punctuality from pupils
- To deliver the curriculum in an exciting and stimulating way that aids children's progression of both knowledge and skills
- To be ambitious for all learners planning appropriate activities that ensures progress for all
- To assist in the assessment of individual pupils and groups of pupils.
- To know the specific learning abilities and personal circumstances of every pupil in the allocated class.

- To provide information on pupils with special educational needs and assist the SENCO/Principal in providing effective support
- To monitor, record and comment on the learning and social development of each pupil through the school's reporting systems. To provide guidance and advice to parent on educational and social matters and, report on their child's progress
- To provide a purposeful and stimulating learning environment.
- To keep accurate and up to date daily register.
- To participate in the school's Professional Development Programme and contribute to the development of school policy by attendance at staff meetings, planning and INSET days
- To participate in the arrangements for the appraisal of performance
- To use technology to enhance, support and accelerate the learning of pupils both in class and remotely and to assist the role of a class teacher such as planning, data collection and feedback.
- To co-operate in any other activities and developments as reasonably requested
- To work closely with the support staff and outside agencies to ensure proper inclusive practice in the classroom.
- To meet informally each day with support staff and to ensure that there is differentiation for all pupils in the classroom.
- To keep up to date with current research and findings about how best to create learning opportunities for our children at Tameside Primary Academy and adapt practice according to findings
- To further their skills and knowledge and actively pursue your own professional development. To be self-aware and role model continuous self-development.

**Safer Recruitment –. Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects its entire staff to share this commitment. All post-holders will be required to have an Enhanced Disclosure from the Disclosure and Barring Service (DBS), including a Children's Barred List check for post carrying out a regulated activity.**

## Person Specification

### Job Title: Teacher

MINIMUM ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT
<p><b>Skills and Knowledge</b></p> <ul style="list-style-type: none"> <li>• To be an excellent classroom practitioner.</li> <li>• To have an up to date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children.</li> <li>• Ability to extract, analyse and evaluate issues from data, and to implement strategies for improvement for all pupil in your class.</li> <li>• Ability to communicate effectively with staff and parents.</li> <li>• To be proficient with the use of technology for learning and willingness to innovate.</li> <li>• To have a good understanding of teaching phonics in Key Stage One.</li> <li>• Have knowledge of the importance of tracking progress and target-setting in order to bring about improvement.</li> <li>• Have a sound knowledge of the National Curriculum; how skills and knowledge develop and what is needed for pupils to learn and make progress.</li> <li>• Have a sound understanding of the statutory assessment procedures in Key Stage Two.</li> </ul>	<p>Application, Interview and Assessment Centre</p>
<p><b>Personal Qualities</b></p> <ul style="list-style-type: none"> <li>• To have excellent time management and organisational skills.</li> <li>• To be decisive, have a positive attitude and a creative outlook.</li> <li>• To be driven, self-motivated and constantly want to improve and develop</li> </ul>	<p>Application, Interview and Assessment Centre</p>

<ul style="list-style-type: none"> <li>• To have exceptional communication and interpersonal skills.</li> <li>• To think creatively; innovate; anticipate and solve problems.</li> <li>• To be able to enthuse others and strive for self-improvement.</li> </ul>	
<p><b>Approach to Work</b></p> <ul style="list-style-type: none"> <li>• To show a commitment to working in partnership with families to provide the best education possible for our pupils.</li> <li>• To be passionate about children's learning and making a difference.</li> <li>• To think out of the box when issues arise and be flexible and adaptable when needed.</li> <li>• To have extremely high expectations of self and others.</li> <li>• To be able to work under pressure, maintaining a sense of perspective and humour.</li> <li>• To work collaboratively with others.</li> <li>• To have commitment, honesty and dedication.</li> </ul>	Application and Interview
<p><b>Experience/Qualifications and Training</b></p> <ul style="list-style-type: none"> <li>• Qualified teacher status.</li> <li>• To have a very good understanding of Safeguarding responsibilities.</li> <li>• To be able to demonstrate recent professional development.</li> <li>• Recognise own professional development needs and be willing to learn new skills.</li> </ul>	Application form

### Timeline

Closing date for applications is: **Friday 21<sup>st</sup> March 2025**

Following the shortlisting process, successful candidates will be invited for interview.

Unsuccessful (shortlisted) candidates will get the opportunity to obtain verbal feedback once the process is completed. If after reading the information provided you feel that you meet the specification for the post, we would like to hear from you.