



Core Subject Co-ordinator Person Specification

	ESSENTIAL	DESIRABLE	EVIDENCE
EXPERIENCE			
Evidence of successful teaching experience within Key Stage 2.	X		A/I
Evidence of curriculum coordination responsibilities and budget management.		X	A/I
EDUCATION AND TRAINING			
Qualified teacher status.	X		A
Evidence of appropriate professional development.	X		A/I
TEACHING AND LEARNING/CURRICULUM			
Up to date, comprehensive knowledge of curriculum developments with particular focus on curriculum area of application.	X		A/I
An understanding of effective planning	X		A/I
An understanding of effective teaching and learning strategies	X		A/I/O
An understanding of the role of assessment in teaching and learning	X		A/I
A positive, proactive approach to school discipline and behaviour.	X		A/I
Evidence of involvement in and commitment towards the development and implementation of school's vision, aims and curriculum.		X	A/I
Ability to use ICT effectively to promote children's learning.	X		A/I
EFFECTIVE RELATIONSHIPS AND NETWORKS			
An understanding of parent partnership and parent consultation.	X		A/I
Commitment to forming positive relationships with other schools.	X		A/I
Ability to form good relationships with pupils, staff, parents and Governors.	X		A/I/O
INCLUSION AND SAFEGUARDING			
Evidence of an understanding about the integration of special needs in mainstream education.	X		A/I
Experience of teaching children with English as an additional language.		X	A/I
Commitment to equal opportunities and inclusion.	X		A/I
Evidence of a good understanding and commitment to safeguarding, child protection and health and safety procedures.	X		A/I

LEADERSHIP			
Understanding of how to lead and plan for curriculum development.	X		A/I
Understanding of how to hold staff to account, monitor, evaluate and report on impact of school improvement actions and pupil progress.	X		A/I
Ability to work to and meet deadlines both timetabled and at short notice.	X		A/I
Understanding of strategies to develop staff effectiveness in the curriculum area of application.	X		A/I
Understanding of the use of IT in assessment and school self-evaluation and self-improvement.	X		A/I
PERSONAL QUALITIES			
Ability to innovate and contribute to the life of the school.	X		A/I
Positive, proactive, tidy and well organised.	X		A/I
Ability to reflect upon and engage in professional development in order to improve own knowledge, skills and understanding of primary practice.	X		A/I
Good communication and planning skills.	X		A/I
Well developed team working skills.	X		A/I

A = Application

I = Interview

O = Observations/Tests