



## **PERSON SPECIFICATION**

### **TEACHING ASSISTANT**

**Title: KS2 TEACHING ASSISTANT**

**Grade: Scale 3**

**School: Sir Francis Drake Primary School**

**Post No: Level 2                      Reports to: Headteacher**

Those categories marked as Essential will be used for the purposes of shortlisting

#### **EXPERIENCE**

Working with or caring for children of relevant age (specifically those in KS2)

#### **QUALIFICATIONS/TRAINING (Essential or Desired Requirements)**

- Good numeracy/literacy skills - at least GCSE or equivalent (E)
- NVQ 2 in teaching assistance or equivalent qualifications or experience (E)
- Completion of DfES Teacher Assistant Induction Programme (D)
- Training supporting literacy/numeracy lessons (D)
- First aid training/training in specific medical procedures as appropriate (D)

#### **KNOWLEDGE/SKILLS (Essential or Desired Requirements)**

- Effective use of ICT to support learning (E)
- Use of other equipment technology – DVD player and recoding equipment, photocopier (D))
- Knowledge of relevant policies/codes of practice and awareness of relevant legislation (E)
- General understanding of national curriculum and other basic learning programmes (E)
- Basic understanding of child development and learning (E)
- Ability to self-evaluate learning needs and actively seek learning opportunities (E)
- Ability to relate well to children and adults (E)
- Ability to relate well to parents (D)
- Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these (E)
- Experience of working in a school environment, supporting children's development in KS2 (D)
- Experience of supporting children with a range of learning and social needs (D)