



Key Stage 3 Lead for Political Science Faculty
(History specialist preferable)

Please Run as Slide Show to access links on PowerPoint

Dear Applicant,

Thank you for your interest in joining our team.

We truly believe that Abbey College is an excellent place to work. We have high aspirations for our staff and students and recognise that a happy and well-supported body of staff are essential to reaching our goals as a College.

We are committed to staff development and have a full and extensive programme of CPD activities laid on throughout the year. In 2020, we were proud to receive the Early Career Development Quality Mark, which recognises our effective support and development of teachers in the early stages of their career.

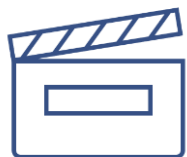
At Abbey College, we aim to provide an excellent education and the best opportunities for the students in our care. As society continues to change, it is important that our school provides a safe and stable environment where all young people feel valued and can learn and achieve to the best of their abilities.

A student's education is not a dress rehearsal; they only get one chance. We believe that high quality teaching, learning and engagement is at the heart of every good school. We run a wide variety of extra-curricular and leadership opportunities for our students allowing them to show their potential in many ways.

I look forward to receiving your application on the enclosed application form, together with your covering letter. If you would like more information about the College, please contact Teresa Holland, HR.

Mr Andy Christoforou

Headteacher, Abbey College



School video



Curriculum journey



Prospectus



About Abbey College

Abbey College, Ramsey, is located in a small market town almost halfway between Huntingdon and Peterborough and within easy reach of Cambridge and London. The College is set within extensive, historic and beautiful grounds close to the Parish Church of St Thomas A Becket.

The College is a large 11-18 school with a catchment which extends over a wide rural area. There are approximately 1090 students on role, including a sixth form of 120. We currently have around 60 teaching staff with an additional support team of around 40 members of staff.

The Abbey College Spirit is the set of virtues that underpins our community. The spirit comprises of three key virtues: humility, intuition and passion, which we expect all members of our school community to work towards. The colleges' reward system is based around the virtues; students are recognised when they demonstrate the virtues both in the wider-school and in the community. Students work towards a bronze, silver and gold award over the course of KS3 and wear their badges with pride when they receive them.

For more information about day-to-day life at the College, visit our Facebook page: www.facebook.com/RamseyAbbeyCollege.

"Leaders and governors have established a culture of high expectations and aspirations for pupils."

Ofsted 2018

About Ramsey

Ramsey is a historic English market-town in the district of Huntingdonshire and the county of Cambridgeshire, which was established around the Ramsey Abbey, a Benedictine monastery. Subsequently the town is brimming with history and has retained a quaint, rural feel.

However, do not be fooled, Ramsey is just 20-25 minutes from bustling cities Peterborough and Huntingdon, and its close-proximity to the A1 motorway also means it is just 40 minutes from Cambridge and 45 minutes from London from Peterborough train station. Therefore its positioning grants it a perfect combination of both rural charm and city comforts.



Job description

Abbey College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The responsibilities of the post will be in accordance with the Teacher's standards, latest School teachers' pay and conditions, school's policies and under the direction of the Headteacher.

Job role and purpose

In addition to the requirements of a class teacher and any other agreed responsibilities: To work with the Department Leader, to develop the learning and teaching in Political Science Faculty for Key Stage 3.

Political Science Faculty subjects: History, Geography, Politics & Law

Teacher Expectations:

- Good or outstanding classroom skills
- Ability to create effective lesson plans
- Ability to use assessment to inform planning for good teaching and learning
- Experience or desire to be involved in a curriculum initiative
- Ability to differentiate materials to meet the needs of learners
- Experience or desire to raise standards of achievements
- Willingness to continue to develop own expertise
- Ability to build good relationships with students and colleagues
- Be well organized and able to obtain accurate records
- Ability to use ICT effectively to engage students
- Humble, Intuitive and Passionate

KS 3 Lead for Political Science Faculty (History specialist preferable)

Start: January 2022

Application: 18th October 2021 9am

Shortlisting: 18th October 2021

Interviews: 21st October 2021

Salary: MPS/UPS TLR (£4644)

Safeguarding:

The KS 3 Lead for Political Science Teacher will have:

- The ability to safeguard and promote the welfare of children and young people
- Appreciation of the significance of safeguarding and ability to interpret this accurately for all individual children and young people whatever their life circumstances
- A good understanding of the safeguarding agenda and an ability to contribute towards a safe environment

The duties and responsibilities of the subject element of the post may vary from time to time according to the changing needs of the school. Any section of the job description may be reviewed at the discretion of the Headteacher in the light of those changing requirements and in consultation with the post holder and governing body.

A more comprehensive job description and person specification can be found below.

Please complete the attached application form and return with a covering letter of no more than one side of A4 to Teresa Holland
Teresa.holland@abbeycollege.cambs.sch.uk

Abbey College – KS3 Lead for Political Science Faculty (History specialist preferable)

Details for applicants

Who are we?

As a department, we are passionate about embedding Politics, History, Geography & Law into the curriculum. Our teaching staff consistently resource wider reading opportunities to share with students, to ensure that all political science lessons are subjects with context and relevance.

Would you like to visit us?

Informal visits are welcomed. We are not as far away as you think and driving through the countryside each morning is a very pleasant way to start your day! You'll find us just 20 minutes from Peterborough and Huntingdon, and commutable from Cambridge too. Why not come and visit us so we can show you more of our school and our Political Science department?

What do I do if I want to know more before applying?

You are very welcome to come and visit our wonderful school, please just let us know and we will arrange a tour of the department and wider school. More information is available on our website. However, if you have any further questions, please contact Simon Hedges simon.hedges@abbeycollege.cambs.sch.uk

We look forward to meeting you and receiving your application. www.abbeycollege.cambs.sch.uk

Safeguarding Statement

The post holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he comes into contact will be to adhere to and ensure compliance with the College's Child Protection Policy Statement at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the College s/he must report any concerns via the online reporting system MyConcern, or where there is an immediate risk directly to a member of the Designated Safeguarding team.

Application Form

Please contact Teresa Holland teresa.holland@abbeycollege.cambs.sch.uk or Lee Valentine lee.valentine@abbeycollege.cambs.sch.uk for an application form. Or use the link below to our school website.

<https://www.abbeycollege.cambs.sch.uk/about-us/vacancies>

Job Description: KS3 Lead for Political Science Faculty (History specialist preferable)

Start Date: January 2022

New Scale Point: MPS/UPS TLR (£4644.00)

Main Duties /responsibilities

- Outstanding classroom skills
- Ability to create effective lesson plans that determine and develop from student starting points
- Ability to use assessment to inform planning for good teaching and learning
- Experience or desire to be involved in a curriculum initiative
- Ability to differentiate materials to meet the needs of learners
- Experience or desire to raise standards of achievements
- Willingness to continue to develop own expertise
- Ability to build good relationships with students and colleagues
- Be well organized and able to obtain accurate records
- Ability to use ICT effectively to engage students

Leadership and management

- Support the Head of Faculty to ensure that KS3 provision is aspiring and challenging and in line with the School Improvement Plan (SIP)
- Contribute to establishing the core values of the school and assist with making decisions within the Faculty on all aspects of policy, development and organisation by playing a supporting role in the preparation, implementation and monitoring of the SIP and the Faculty Development Plan.
- Arrange and attend parents' evenings and staff meetings, being available to discuss any concerns and provide assistance.
- Support Head of Faculty in monitoring the quality of teaching and learning of department staff.
- Support Head of Faculty in management of key school events, e.g. Y6 Open Evening

Other

- To support the furtherance of the school's mission statement
- To promote student engagement
- To support senior staff in quality assurance procedures
- To share responsibility with others for the environment in New Horizons
- To support colleagues in sustaining outstanding behaviour and attitudes to learning amongst students
- To provide cover for other colleagues, as required.

Person Specification

Skills and abilities:

- Able to manage people effectively, set high standards, to administer efficiently, to work collaboratively and to give leadership to colleagues
- Confident use of ICT with the ability to use it to enhance pupil learning in the classroom
- Able to use assessment for learning and assessment data to raise standards of achievement in groups of learners
- Able to communicate effectively with a wide variety of people, including pupils, parents and colleagues
- Ability to be a committed and effective Form Tutor

Personal Qualities:

- Enthusiastic and committed to the teaching of Politics and History
- Creative in problem solving together with a willingness to take on new approaches and ideas
- A positive attitude towards continuing professional development and their own learning with ambition for further development and promotion
- A positive, “can do” approach to cope with the challenges ahead
- Reliability and integrity
- Professionally ambitious
- Willingness to provide extra-curricular activities that extend pupils’ experience and to contribute to the wider life of the School
- Committed to the welfare and safeguarding of young people
- Humble, Intuitive and Passionate

Wellbeing

- Ensure all pupils have equal access to learning using appropriate strategies and resources, where necessary.
- Liaise with pastoral staff members to ensure the wellbeing of pupils and their full participation in school life.
- Raise any concerns regarding pupils' behaviour with the relevant Raising Standards Lead.
- Implement any specific arrangements for individual pupils, ensuring that relevant staff members are aware of the measures in place.
- Provide individual pastoral support to pupils, where necessary.
- Continuously motivate and challenge pupils, whilst promoting and reinforcing self-esteem.

Safeguarding

- To have the ability to safeguard and promote the welfare of children and young people.
- Appreciate the significance of safeguarding and interprets this accurately for all individual children and young people whatever their life circumstances.
- To have a good understanding of the safeguarding agenda and can demonstrate an ability to contribute towards a safe environment.
- The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post.

Variation Clause

- This job description will be reviewed and updated periodically in order to ensure that it relates to the job performed or to incorporate any proposed changes. This procedure will be conducted by the Headteacher or line manager in consultation with the post-holder. In these circumstances it will be the aim to reach agreement on reasonable changes but if agreement is not possible management reserves the right to make changes to the job description following consultation.

This job description should be performed in accordance with the provisions of the *School Teachers' Pay and Conditions Document* and within the range of duties set out in that document.

- **Abbey College – KS3 Lead for Political Science Faculty (History specialist preferable)**

		Met	To be addressed by
Education and Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status • First/Second Class Degree • Willingness to continue to develop own expertise (evidenced through continuing professional development). • Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children and young people. 		Application
Teaching Experience	<ul style="list-style-type: none"> • Evidence of consistently good or outstanding teaching and learning. • Evidence of good or outstanding classroom management skills. • The ability to use ICT effectively to engage students. • The ability to create effective lesson plans. • An understanding of how to use assessment to inform planning for good teaching and learning. • The ability to differentiate materials to meet the needs of learners. • Experience or desire to be involved in a curriculum initiative. • Experience or desire to raise standards of achievement. 		Application/Interview
Personal Qualities and being an Ideal Team Player (Humble, Intuitive and Passionate)	<ul style="list-style-type: none"> • Humble by: • accepts praise and praises the team, apologising immediately when necessary; • uses good manners, humour appropriately and allows others to speak and be heard; • shows a willingness to model what the team has agreed. • Intuitive by: • actively listens and maintains good eye contact; • pays attention and remembers the detail; 		Interview

	<ul style="list-style-type: none"> • chooses the time and method of communication to suit the circumstances to build positive relationships. • • Passionate by: • being solution focused and uses positive language; • volunteering to contribute to the team beyond their immediate role; • publicly displaying and living the school values • having a sense of responsibility for the team and their objectives; • being curious, proactive, ambitious and optimistic. 		
Skills, Knowledge and Aptitude	<ul style="list-style-type: none"> • Excellent subject knowledge. • Good ICT skills and their application to teaching with subject specialism. • Good/outstanding classroom practitioner able to motivate students. • Able to build good relationships with students and colleagues. • Ability to communicate effectively with different audiences, orally and in writing. • Well organized and able to maintain accurate records and track students performance. • Awareness of current educational developments. • Ability to reflect on practice. 		Application/Interview
Commitment	<p>Committed to inclusive education.</p> <p>A belief in the value of individuals and that every child genuinely matters.</p>		Application/Interview



Abbey College Main Office
Abbey College, Abbey Road,
Hollow Lane,
Ramsey
Cambridgeshire
PE26 1DG

Telephone: 01487 812352
Email: office@abbeycollege.cambs.sch.uk
www.abbeycollege.cambs.sch.uk