



Candidate Name: _____

Position applied for: _____

Self-Declaration

We are committed to safeguarding and promoting the welfare of children and we expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out, references will be sought and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.

We comply with the Disclosure and Barring Service (DBS) code of practice, as you have been shortlisted, you are required to declare any relevant convictions, adult cautions or other matters which may affect your suitability to work with children. As a result of amendments to the Rehabilitation of Offenders Act 1974 (exceptions order 1975) in 2013 and 2020, some minor offences are now protected (filtered) and should not be disclosed to potential employers, and employers cannot take these offences into account.

Please read the information in the flow chart on page 4 before answering the following questions. If you are unsure whether you need to disclose criminal information, you should seek legal advice or you may wish to contact Nacro or Unlock for impartial advice. There is more information on filtering and protected offences on the Ministry of Justice website.

Nacro - <https://www.nacro.org.uk/criminal-record-support-service/>

Email - helpline@nacro.org.uk or phone 0300 123 1999

Unlock - <http://hub.unlock.org.uk/contact/> phone 01634 247350 or text 07824 113848

	Please delete as appropriate	If 'yes' please provide details
Do you have a criminal history? This includes convictions or cautions unspent or not filtered.	Yes / No	
Are you included on the DBS children's barred list?	Yes / No	
Are you known to the police and/or children's social care?	Yes / No	
Have you been disqualified from providing childcare?	Yes / No	
Have you committed any offences in any country in line with the law as applicable in England and Wales, not the law in the	Yes / No	

country of origin or where you were convicted?		
Are you subject to any sanctions relating to working with children in any country outside the UK?	Yes / No	
Other relevant overseas information e.g. Have you lived or worked outside the UK for more than 3 months in last 5 years?	Yes / No	
Teaching posts only: Are you, or have you ever been prohibited from teaching by the TRA or sanctioned by the GTCE?	Yes / No / Not applicable	
Management posts only: Have you been prohibited from management of an independent school (S128)?	Yes / No / Not applicable	

I declare that all the information I have provided in this disclosure is full and correct at the time of application and that I have not omitted anything that could be relevant to the appointment of someone who will work with children. I understand that the recruitment panel may be made aware of any relevant information that I have disclosed in order to discuss the matter(s) with me as part of the recruitment process and that, if my application is successful, a risk assessment of the disclosed information will be held securely on my personnel file. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role.

Signed: _____

Date: _____

Please note that, if you are unsuccessful, this disclosure form will be securely destroyed within 6 months of your application.

