**ST WILFRID’S CATHOLIC HIGH SCHOOL & SIXTH-FORM COLLEGE**

**PERSON SPECIFICATION: ENGLISH – KS4 CO-ORDINATOR**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Qualifications** |  |  |
| Relevant Degree | √ |  |
| DfES recognised teaching qualification | √ |  |
| Higher degree/qualification |  | √ |
| **Professional Experience and Knowledge** |  |  |
| Excellent teacher | √ |  |
| Experience of Teaching GCSE | √ |  |
| Experience of Teaching A Level |  | √ |
| Successful team leader |  | √ |
| An understanding of National Curriculum development/requirement | √ |  |
| Ability to use ICT to enhance teaching and learning | √ |  |
| Evidence of recent and relevant CPD |  | √ |
| Evidence of whole school development |  | √ |
| Evidence of working to and meeting deadlines | √ |  |
| Experience of analysing and using data to raise outcomes | √ |  |
| **Personal Qualities** |  |  |
| Willing to support the Catholic ethos of the school | √ |  |
| Excellent interpersonal skills | √ |  |
| Excellent communication skills | √ |  |
| A team player with the ability to work autonomously | √ |  |
| Ability to contribute to wider effectiveness of whole school | √ |  |
| Efficient organisation of planning, teaching, assessment and evaluation | √ |  |
| Effective time management | √ |  |
| Flexibility | √ |  |
| Ability to work under pressure | √ |  |
| Sense of humour | √ |  |