



**Blessed
Christopher Wharton**
CATHOLIC ACADEMY TRUST



Level 1/2 Teaching Assistant

Age Range: 2-11

Pay Scale: SCP 2-6 Permanent - Term Time Only –
32.5 or 19.5 hours per week. Required as soon as
possible.

The Academy Council and Trust Board of this good school are looking for an enthusiastic Level 1 or Level 2 Teaching Assistant to join our very popular, expanding school, on a permanent contract, term-time only, 5 days, 32.5 hours per week, £18,661 - £20,221 per annum. (8.45am to 3.15pm), Monday to Friday, **or** 19.5 hours per week Wednesday to Friday, (8.45am to 3.15pm), to start as soon as possible.

As a Teaching Assistant working in this school you will have the opportunity to make a significant difference to the lives of our children and the community we serve.

Visits to the school are strongly encouraged and can be arranged by contacting the school office on 01274 681961 or office@col.bcwcath.co.uk. Please note, we can only accept applications completed on the CES Application form. CES Application packs are available on our website and from the school office.

**Closing date for applications:
18th September 2026 at 9am
Interviews:
21st September 2026**



*The school is committed to
a rigorous implementation of our safeguarding policy.
All successful applicants will be subject to pre-employment
checks and an enhanced DBS check, prior to a formal offer of
employment being made. This post is exempt from the
Rehabilitation of Offenders Act 1974 and the amendments to the
Exception Order 1975, 2013 and 2020*

The Role



Prime Objectives of the Post:

- ♦ To complement, appreciate and support the role of teachers and other professionals by undertaking work/care/support programmes which enables access to learning in the community as part of a teacher planned approach.
- ♦ To support the class teacher in the management of pupils in the classroom, and other senior staff on a range of teaching and learning experiences which deliver an appropriately differentiated and suitably challenging creative curriculum for all pupils whilst meeting statutory requirements.
- ♦ Work within school policies and procedures under the direction and guidance of senior staff and within an agreed system of supervision.

May from time to time be required to undertake other duties commensurate with the grade and level of responsibility defined in this job description.

As a Teaching Assistant working in our school it's essential that you:

- ♦ Are a positive, caring and energetic 'can-do' attitude.
- ♦ Have experience of working successfully with children.
- ♦ Are highly motivated in caring for vulnerable children.
- ♦ Have the ability to give feedback and support in order for children to make progress in their learning.
- ♦ Have an understanding of how to safeguard children.
- ♦ Take a genuine interest in aiding children's development.

The school can offer:

- ♦ Wonderful, enthusiastic pupils.
- ♦ A welcoming and friendly school community.
- ♦ Committed and hardworking Staff.
- ♦ Experienced and supportive Governing Body and leadership team.
- ♦ Excellent professional development opportunities through the Blessed Christopher Wharton Catholic Academy Trust.

Person Specification

Experience	Essential or Desirable
Experience of working in a team.	E
Experience of working with pupils who have special needs.	D
Experience of working with or caring for children of relevant age e.g. voluntary organisation or parental/caring responsibilities.	E
Provide evidence of having previously spoken fluently to customers at an Intermediate Threshold Level.	E
Qualifications	Essential or Desirable
GCSE English and Maths or Equivalent e.g. Adult Literacy/Numeracy at Level 1.	E
Level 2 TA qualification.	D
Evidence of further training/development and/or willingness to participate in further training and development opportunities e.g. Team Teach, Moving & Handling, Special Education Needs.	D

Person Specification

Knowledge/Skills	Essential or Desirable
Will possess knowledge of the school's relevant procedures or practices.	E
Will have an outline understanding of relevant legislation.	E
Problem solving skills.	E
Good communication skills.	E
Exercising advisory, guiding, negotiating and persuasive skills at a developed level.	D
Good numeracy and literacy skills.	E
Basic IT skills.	E
An understanding of the needs of a multicultural society.	E
An understanding of the issues relating to pupils who have additional learning needs, more able and special educational needs.	D
Knowledge of childcare.	E
Awareness of child development.	E
Knowledge and commitment to school's equality policy.	E
Ability to relate well to pupils and adults.	E
Ability to work constructively as part of a team.	E
Ability to remain calm under pressure.	E
Demonstrate a commitment to working with children of the relevant age.	E
Demonstrate good co-operative, interpersonal and effective listening skills.	E

Person Specification

Maintain confidentiality in matters relating to the school, pupils, parents or carers.	E
Ability to perform all duties with reasonable duties where necessary.	E
Ability to cope with the requirements of the post which will include working with pupils who have emotional/behavioural/physical difficulties.	E
In line with the Immigration Act 2016, you should be able to demonstrate fluency of the English language at an intermediate Threshold Level.	E



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Unlocking Opportunities: Our Offer to You



Employee Assistance Programme

Telephone counselling and mental health support is available through our EAP app with Sonder.



24/7 GP Service

Instant and 24/7 medical advice from registered nurses and access to virtual GP appointments and prescriptions



Excellent Professional Development Opportunities:

Grow your skills and advance your career with our commitment to providing outstanding professional development opportunities.



Vivup Lifestyle Benefits:

Enjoy a range of high street discounts through Vivup.



Excellent Pension Scheme:

Secure your future with our excellent pension scheme, ensuring financial stability in the long term.



Regular Learning Days:

Networking with peers off site with a range of inspirational, external speakers on a termly basis.



Positive Work Environment:

Experience a positive work culture that values your contributions and fosters a sense of belonging and fulfilment.



Opportunity to Make a Difference:

Be part of something meaningful by contributing to projects and initiatives that have a positive impact on our community and beyond.



Staff Awards

Annual Staff Awards where outstanding performance and acknowledged and awarded.