



St John's Catholic Primary School

Job Title: Level 2 Teaching Assistant

Attributes	Essential (✓)	Desirable (✓)	Method used to gather information <i>(A – Application form I – Interview T – Test P – Presentation)</i>
Qualifications			
5 G.C.S.E. or equivalent, including Maths and English	✓		
Teaching Assistant Induction Training	✓		
Teaching Assistant NVQ Level 2 or have completed training of a similar standard	✓		
First Aid qualification		✓	
Emotional Literacy Support Assistant (ELSA) qualification		✓	
Work or relevant experience			
Relevant experience working in an educational setting	✓		
Some experience of classroom administration support		✓	
Ability to plan and organise effectively	✓		
Knowledge and understanding			
A good knowledge of school-based education including child development	✓		
Knowledge of the National Curriculum		✓	

Understanding of Early Learning Goals		✓	
Be able to adapt work to pupils needs		✓	
Understanding of National Curriculum assessments		✓	
Skills and Abilities (relevant to post)			
Good communication skills and ability to relate well to children, staff and parents	✓		
Knowledge and experience of supporting pupils with Social and Emotional needs	✓		
Experience of working with pupils on the Autism Spectrum and other neurodivergent conditions	✓		
Works well under direction, but also shows initiative and can take ownership of tasks	✓		
Evidence of working well as part of a team	✓		
IT and the willingness to update skills and undertake further training		✓	
Specialist skills, training or experience e.g. Art, Music, IT, display etc.		✓	
Speech and language training		✓	
Lego Therapy Training		✓	
An ELSA qualification and knowledge of Makaton would be desirable, but not essential		✓	
Personal Qualities			
Ability to bring to the role, initiative, enthusiasm and commitment	✓		

Positive, reliable and flexible, with the ability to work as part of a team

✓

Willingness to develop skills with further training

✓