



Person Specification

Teaching Assistant (Level 3) Grade 6 (SCP 8-11)

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants)	<ul style="list-style-type: none">5 GCSE's or equivalent, including Maths and EnglishFirst Aid qualificationTeaching Assistant Induction Training
Work or relevant experience	<ul style="list-style-type: none">At least 4 - 5 years relevant experience working in an educational settingExperience of classroom administration supportAbility to plan and organise effectivelyAbility to work with small groups or an individual pupilAbility to cover classes and deliver the work that is plannedExperience of covering classes across primary school	
Knowledge and understanding	<ul style="list-style-type: none">A comprehensive knowledge of school-based education including child developmentKnowledge of national learning strategies including literacy and numeracyAn understanding of non-school based support agencies	

Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> • Good communication skills and ability to relate well to children, staff and parents • Evidence of working as part of a team • IT and the willingness to update skills and undertake further training • Ability to supervise whole classes • Sufficiently fluent in spoken English to ensure effective performance in the role 	<ul style="list-style-type: none"> • Specialist skills, training or experience e.g. Art, Music, ICT, display etc. • Ability to train, supervise and develop other staff
Personal Qualities	<ul style="list-style-type: none"> • Ability to bring to the role, initiative, enthusiasm and commitment • Flexibility and reliability • Willingness to develop skills with further training 	
Special Conditions	<ul style="list-style-type: none"> • Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check 	