

PERSON SPECIFICATION: Lead Cover Supervisor Please have this person specification in mind when writing your letter of application. Key: attribute tested principally through: <u>Form</u>, <u>L</u>etter, <u>R</u>eferences, <u>Interview</u>, <u>O</u>bservation

SKILLS AND EXPERIENCE Minimum of level 3 qualifications Evidence of further qualifications and training Evidence of further qualifications and training Experience with leading/teaching/managing/communicati ng with secondary/and or primary aged pupils (e.g. Scouts/Church/Youth sports teams) Understanding the needs of young people Other experience of communicating with groups of people Proficiency in use of basic word- processing and spreadsheet use Ability to express themselves clearly both in writing and in speech Understanding of safeguarding issues Personal reliability and integrity Enthusiasm for the role PERSONAL QUALITIES Ability to inspire confidence in and establish excellent relationships with students, teachers and parents [R, I, O] Strong classroom management skills [R, I, O] Strong classroom management skills [F, L, R, I] Perseverance [R, I] Very good/excellent organisational skills [F, L, R, I] Flexibility [R, I] CHILD PROTECTION	Essential			Desirable
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[F, L, R, I] Flexibility [R, I]				Perseverance [R, I]
CHILD PROTECTION	Flexibility [R, I]			

Commitment to form and maintain appropriate relationships and personal boundaries with young people [R, I]		Understanding of how best to promote the health, safety and well-being of young people [R, I]
Commitment to safeguarding and promoting the welfare of young people [R, I]		