

JOB DESCRIPTION

Post: **Lead Practitioner: English**

Scale: Lead Practitioner 1 (£44,523) to Lead Practitioner 8 (£52,917)

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General

You are required to carry out the duties of a School Teacher as set out in the current School Teachers' Pay and Conditions Document and you are required to carry out such duties as the Principal may reasonably request.

Part 1

MAT expectations/ethos

- To consistently uphold the Multi-Academy Trust's mission statement
- To work in a polite manner with all colleagues, stakeholders and partners
- To promote the ethos of the MAT both internally and externally
- To insist upon the highest possible standards of dress and behaviour from students
- To work with students and ensure that their highest possible educational attainment is reached.
- To seek constantly to improve the MAT's image and to assist in promoting our values and ethos

Part 2

Overall Purpose

The Lead Practitioner will be an exemplary classroom teacher able to inspire and motivate pupils to achieve at the highest level. The LP will also play an integral role in disseminating excellent practice to support other teaching staff across the academy and Trust to build a culture of excellence.

Main Accountabilities

Learners

- To assist in the monitoring of learners' progress in the Curriculum Area and/or to ensure the care and guidance of students in all aspects of their personal development.
- To assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager in maintaining a disciplined working environment for all learners.
- To assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager in providing a suitable curriculum for all learners and amending Schemes of Work as appropriate. Pastoral post holders should work to ensure an appropriate provision of wider experiences through assemblies and extra-curricular programmes.
- To assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager in ensuring assessment data is up to date and recorded and to complete reports for the Principal on learners' progress. They should also assist, as required, in the monitoring and production of reports to parents and carers.

Staff

- To assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager in monitoring the quality of all aspects of the work of staff within the Curriculum Area and/year team.
- To assist in the induction of new staff and the mentoring and support of ECTs and ITTs within the Curriculum Area and/or year team.
- To assist in the Curriculum Area's performance management programme and support staff in their professional development.

Resources

- To assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager in maintaining high quality resources for the Curriculum Area and /or making effective use of outside agencies and community links.

Management

- Contribute to the strategic leadership and management of the Curriculum Area to improve standards of teaching and learning and/or the Pastoral system to improve the quality of personal development and guidance.
- Assist the Principal, Vice Principal, Assistant Principal, Curriculum Manager to produce strategic plans and self-review documentation
- Assist in the monitoring of the Curriculum or Pastoral Area's progress towards achieving targets for continual improvement.

Part 3

Specific Responsibilities

- Be an effective role model to demonstrate consistently outstanding teaching and learning.
- Regularly contribute to staff training and development sessions on outstanding teaching and curriculum implementation.
- Contribute regularly at staff meetings and briefings to ensure excellent communication around outstanding teaching.
- Regularly undertake observations of other colleagues, use SISRA observe and provide constructive, developmental feedback.
- Be an active member of and contribute to the academy's teaching and learning group.
- Prepare and share excellent teaching and learning resources to support others.
- Undertake coaching of teaching staff to help improve their performance.
- Be observed by other colleagues to share excellent practice.
- Work with the senior leadership team to develop academy wide practices to support teacher development.
- Continue to build the culture of excellent pedagogical knowledge and understanding across the academy.
- Develop subject specific resources in the English department to help other colleagues.
- With the Curriculum Leader develop the English department schemes of learning and curriculum documentation so all staff know what should be taught, when and why.