

The Beaulieu Park School

JOB DESCRIPTION

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| POST: | Lead Practitioner in Maths |
| RESPONSIBLE TO: | Assistant Principal (Teaching and Learning) |
| RESPONSIBLE FOR: | Leadership of developing effective teaching and learning strategies in Maths and at a whole school level. Leadership of whole school approach to numeracy Delivery of specialist subject/s to assigned classes |
| PAY SCALE | L7-L11 |

JOB SPECIFIC DUTIES

Core Purpose

1. Develop and implement teaching and learning strategies that drive improvements in student performance in Maths
2. Use school and national data effectively to identify underachievement and inform teaching methods within Maths.
3. To ensure that the provision of teaching and learning within Maths allows all students to achieve their target minimum grades.
4. To work with the Head of Maths in department self review and evaluation
5. To support the Assistant Principal (Teaching and Learning) by providing leadership on the development of teaching and learning strategies across the whole school.
6. To lead on supporting staff through coaching to develop their professional practice
7. To lead on a whole school approach on numeracy.

Additional responsibilities specific to the post of Lead Practitioner (Maths)

1. Produce high quality materials that will aid teaching and learning across the Skill Area.
2. Training staff within Maths and across the school in developing outstanding practice.
3. Keep abreast of latest developments in the assessment, pedagogy and best practice in teaching and learning and feed these back to colleagues.
4. Along with Heads of Maths and Senior Leadership Team, observe colleagues teaching as part of the school's robust programme of self review.
5. Contribute to the Teaching and Learning development within the school, supporting the Assistant Principal (Teaching and Learning) in moving best practice forward in the school.
7. Support colleagues within Maths to ensure they are made aware of best practice in Teaching and Learning.
8. To support the Head of Maths in analysing student data to support student progress across the department.
9. To support the department in Primary Liaison, contributing to any liaison activities.
10. Contribute to the school's induction programme of professional development for ECTs and Student Teachers

11. To deliver relevant intervention programmes for students and produce course booklets and relevant revision materials
12. To play a leading role in the development of a vibrant extra-curricular programme
13. To attend relevant meetings of the Local Governing Board and, where required, provide reports to the Governors

Wider responsibilities as part of the school's Leadership Team

- To deliver assemblies where required
- To implement key elements of the school improvement plan
- To support the 'SLT Call Out' system in place in the school to ensure an orderly atmosphere in school
- To attend Parents Evenings and provide support for the front desk at these evenings
- To support after school productions/concerts/events to ensure a Senior Leadership Team presence
- To carry out duties in the near locality of the school at the end of school
- To provide a presence at break and lunch time in designated areas of the school
- To supervise Whole School Detentions

TEACHING DUTIES

1. To have a secure and up to date knowledge and understanding of concepts and skills necessary to teach specialist subject/s
2. To plan teaching to achieve progression in students learning in line with agreed expectations/targets.
3. To establish and maintain a purposeful working atmosphere which supports learning.
4. To set homework and mark in line with school policies.
5. To assess, record and report on student progress.
6. Attend and contribute to departmental and staff meetings and to assist with the implementation of area improvement plans
7. To communicate and consult with parents of students as necessary, (including telephone calls, meetings, parental meetings etc).
8. To exploit opportunities to improve basic numeracy, numeracy and ICT skills.
9. To participate in staff development opportunities and accept responsibility for own professional development.
10. To prepare students for examinations and participate in examination arrangements.
11. To cover classes whose teacher is not available as and when required.
12. To carry out the role of form tutor as required.
13. To implement school policies.

The Conditions for Employment of Schoolteachers (schedule 3) specify the general professional duties of teachers. These duties may be varied to meet the changing demands of the school at the reasonable discretion of the headteacher. This job description does not form part of the conditions of employment —it describes the way in which the post holder is expected and required to perform.

Person specification

| CRITERIA | QUALITIES | ESSENTIAL / DESIRABLE |
|------------------------------------|--|---|
| Qualifications and training | <ul style="list-style-type: none"> • Qualified teacher status • Degree in relevant subject | <ul style="list-style-type: none"> • Essential |
| Experience | <ul style="list-style-type: none"> • Successful teaching experience in a secondary school environment • Experience planning and delivering interventions for pupils • Experience of supporting colleagues to develop • Experience delivering training | <ul style="list-style-type: none"> • Essential |
| Skills and knowledge | <ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • Knowledge of the barriers to learning that pupils may face • Tailoring plans and interventions to individual pupils • An excellent understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Ability to establish curriculum development, assessment and co-ordination • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Able to use systems and to conduct analysis and produce reports • Good ICT skills, particularly using ICT to support learning | <ul style="list-style-type: none"> • Essential |
| Personal qualities | <ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality | <ul style="list-style-type: none"> • Essential |

