



The King Edmund School

A Business & Enterprise and Applied Learning Academy

Address Vaughan Close, Rochford, Essex SS4 1TL
Email adminoffice@kes.essex.sch.uk
Telephone 01702 545771
Facsimile 01702 549662
Headteacher Jonathan Osborn, BSc (Hons)

JOB DESCRIPTION

Job Title	Lead Practitioner
Reports to	Head of Faculty SLT Line Management
Liaison with	Students, Parents, Teaching staff, Senior Leadership Team, Heads of Year, Support staff
Job Purpose	To assist the Head of Faculty in the development of raising standards and providing quality teaching in this core subject area to ensure students make the required progress.
Duties	<p>Core</p> <ul style="list-style-type: none"> • To develop teaching and learning within the subject • To support, guide and motivate teachers of the subject and other adults e.g. classroom assistants, administrative and technical staff promoting a positive staff culture, good practice and continuing professional development • To develop opportunities to share ideas and strategies that impact on classroom learning, including new technologies • To liaise with other schools to provide support for staff and curriculum opportunities for students • To prepare and deliver CPD and training • To organise subject workshops and lead after school activities and trips • To liaise with the SEN faculty to enhance the teaching and learning of SEN students <p>Strategic Direction</p> <ul style="list-style-type: none"> • To take a leading role in the development of policy and practice to support the continued improvement of effective teaching and learning in the faculty and across the school • To contribute to students' spiritual, moral, social and cultural development e.g. citizenship, trips and visiting speakers • To analyse and interpret relevant data, research and other documentation • To inform future practice, expectations and teaching methods • To contribute to the monitoring of progress made in implementing subject plans and achieving targets, evaluate the effect on teaching and learning, and use this analysis to guide further improvement

	<p>Teaching and Learning</p> <ul style="list-style-type: none"> • To use department meetings and CPD time to provide guidance and support on the choice of appropriate teaching and learning methods to meet the needs of the subject • To develop enrichment activities to enhance teaching and learning, student motivation and an awareness of subject in the real world • To prepare resources for staff that promote, for example, active learning, peer and self-assessment <p>Leading and Managing Staff</p> <ul style="list-style-type: none"> • To support the team in achieving constructive working relationships with students • To carry out performance management reviews and classroom observations in line with school policy. Support the further professional development of all staff, including newly qualified teachers and initial teacher training students • To work with the SENCO and other staff with special educational needs expertise, to ensure individual education plans are used to set subject specific targets and match work to students' needs <p>Efficient and effective deployment of staff and resources</p> <ul style="list-style-type: none"> • To manage the organisation and maintenance of teaching resources including ICT • To create an effective and stimulating environment for teaching and learning • To ensure there is a safe working and learning environment in which risks are properly assessed and take account of any safety regulations which apply
<p>General</p>	<ul style="list-style-type: none"> • To demonstrate The King Edmund School values and promises 'In Pursuit of Excellence' • To be committed to safeguarding and promoting the welfare of young children and young people in line with the Governing Body's expectations of all staff and volunteers • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace • To ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy • To respect confidentiality at all times • To be familiar with the school's policies, procedures and working practices and adhere as appropriate • To undertake any training and development commensurate with the post • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager <p>The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.</p>



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Post Holder signature Date

Post Holder name (in capitals)..... Date.....

Headteacher signature Date

Please return a signed copy of your job description to the Headteacher for retaining in your personal file.