



**LEAD PRACTITIONER - WHOLE SCHOOL RESPONSIBILITY FOR ITT (incl. SCITT), ECT AND NEW STAFF INDUCTION & TEACHER OF GEOGRAPHY**  
**JOB DESCRIPTION**

<b>NAME</b>	
<b>ACCOUNTABLE TO</b>	Senior Leader
<b>SCALE</b>	L6 - L10
<b>DURATION</b>	Permanent
<b>APPOINTMENT FROM</b>	1 <sup>st</sup> September 2023
<b>JOB PURPOSE</b>	<ul style="list-style-type: none"><li>• Lead on whole school responsibility for ITT (incl. SCITT), ECT and new staff induction.</li><li>• To be part of the T&amp;L team and contribute to the improvement of T&amp;L across the school.</li><li>• To review methods of T &amp; L across other areas of the school as part of the whole school T&amp;L strategy.</li><li>•</li></ul>
<b>Key Area</b>	<b>Responsibility</b>
<b>Responsibilities</b> <i>Carry out all duties and responsibilities in accordance with School policies and procedures and statutory requirements.</i>	<ul style="list-style-type: none"><li>• To have oversight and lead on the training and accurate assessment of all ITT (incl. SCITT) and ECT.</li><li>• To provide training and support for new staff as part of their induction process.</li><li>• Lead on the recruitment of ITT incl. SCITT, Teach First, PGCE</li><li>• Ensure the professional development offer is appropriate for all trainees, ECTs and new staff.</li><li>• Ensure the professional development offer for mentors and buddies is appropriate for all involved in supporting ITT, ECTs and new staff.</li><li>• Where appropriate update, create, implement and monitor the delivery of programmes relating to ITT, ECTs and new staff in collaboration with trust wide and national programmes.</li><li>• Take a leading role in improving standards of teaching and learning for ITT and ECTs, ensuring these are consistently high, with the support of the T&amp;L team and trust directors.</li><li>• Be part of the teaching and learning team and use coaching and mentoring to support good quality teaching and learning</li><li>• Actively support the improvement in outcomes through the delivery of high quality lessons</li><li>• To be an active member of the whole school T &amp; L team.</li><li>• Contribute to a clear strategic vision for the continued development of high quality teaching</li><li>• Line management responsibilities as directed by the Head Teacher.</li><li>• When required, attend SLT meetings</li></ul>
<b>Areas of Accountability</b>	<ul style="list-style-type: none"><li>• To deliver excellent outcomes in the subject of Geography</li><li>• To fulfil the mandatory assessment and monitoring of ECTs and ITT (incl. SCITT, PGCE, TeachFirst)</li></ul>



<b>Professional development</b>	<ul style="list-style-type: none"><li>• Participate in arrangements for further training and professional development including those aimed at meeting the need identified in performance objectives or in performance statements for the Geography department.</li></ul>		
<b>Discipline, health and safety</b>	<ul style="list-style-type: none"><li>• Maintain good order and discipline and safeguard the health and safety among students both within the classroom, school premises and when they are engaged in authorised school activities elsewhere.</li><li>• To work in accordance with the guidelines set out in the school Health and Safety policy</li></ul>		
<b>Examinations</b>	<ul style="list-style-type: none"><li>• Participate in arrangements for preparing students for external/internal examinations, in assessing students for the purpose of such examinations</li></ul>		
<b>General Responsibilities</b>	<ul style="list-style-type: none"><li>• Promote the school's values and ethos in accordance with the School's Professional Code.</li><li>• Work actively to develop professional expertise by participating in ongoing professional development.</li></ul>		
<b>Review of job description</b>	<ul style="list-style-type: none"><li>• This job description is intended to provide guidance on the range of duties associated with the post. It is not intended to provide a full and exclusive definition of the post and the post holder may be required to undertake additional duties by the Head Teacher. It may be subject to modification and amendment at any time after consultation with the post holder.</li></ul>		
Signed member of staff		Date	
Signed appraiser		Date	
Approved Head Teacher		Date	