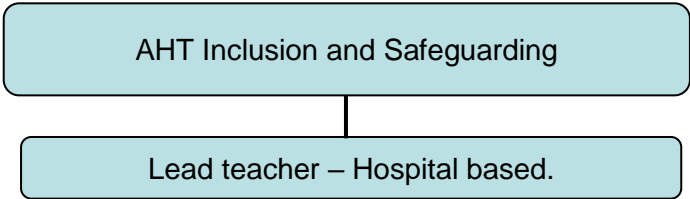




### **Cranbury College**

<b>Job Description</b>			
<b>Role</b>	<b>Lead Teacher – Hospital based</b>	<b>Reports to</b>	Head of School
<b>Grade/Salary Range:</b>	MPR/UPR + TLR 2A +1 SEN	<b>Hours of work</b>	1.0FTE
<b>Purpose</b>	<ul style="list-style-type: none"> <li>To carry out the professional duties of a Teacher in Charge in accordance with the Trust and Hospitals policies under the direction of the head teacher.</li> <li>To manage the provision of quality education for all children between 5 and 19 on the ward who are well enough to access such provision.</li> <li>To Organise and quality assure liaison between school, home and where relevant ward staff to ensure that disruption to learning is minimised during a period of admission to hospital and subsequent convalescence.</li> <li>To decide what is taught (curriculum), how it is taught (pedagogy), how it is assessed (formative and summative assessment) and how it is delivered (organisation) across Lion and Dolphin Wards</li> </ul>		
<b>Scope</b>	<b>Main contacts:</b> Students, RBH staff, Parents, SLT, outside agencies	<b>Staff responsibilities:</b> 1 PT teacher and 2 x FT HLTAs	<b>Financial accountability:</b> Management of Departmental budget
<b>Accountabilities</b>	<p>To be responsible for the day to day running of individualised education programmes within Paediatric wards</p> <ul style="list-style-type: none"> <li>To teach all subjects with an emphasis on English, Maths and Science</li> <li>Developing, implementing and monitoring the improvement plan for the Hospital Teaching service</li> <li>To liaise daily with nursing and medical staff with regards to the best interest of the child</li> <li>To be accountable for the outcomes of children on the wards</li> <li>To raise standards within the service in line with whole service targets</li> <li>To assess, monitor and target set to ensure pupils make progress within the service expectations</li> <li>To manage performance of all staff teaching on the ward</li> <li>To ensure the statutory compliance for hospital teaching is met</li> <li>To ensure the welfare of all staff and pupils on site through following hospital and Trust policy</li> <li>To ensure a progression plan is in place for all children that identifies actions required to move the child to their next educational provision and ensure educational continuity.</li> <li>To oversee liaison with schools and maintain good communications and relationships with external partners</li> <li>To refer pupils to home teaching providers with a view to further education, prior to return to school</li> <li>To represent Cranbury College and Maiden Erlegh Trust at the hospital and maintain excellent relationships with ward staff</li> <li>To be responsible for decision making for senior leaders in their absence in the service</li> </ul>		

<b>Qualifications, Education and training</b>	<ul style="list-style-type: none"> <li>• QTS</li> <li>• Degree Level educated</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Teaching to a high standard in a range of subjects across a range of age groups</li> <li>• Relates to and motivates children experiencing difficulty</li> <li>• Works well as part of a team and contributes to team development</li> <li>• Understands and values the processes of planning and monitoring and evaluation as an aid to raising standards</li> <li>• Ability to show resilience and manage the resilience and wellbeing of others</li> <li>• Ability to reflect on one's own practice</li> <li>• High expectations of pupil achievement</li> <li>• An effective communicator with colleagues and other professionals</li> <li>• Good organisational and time management skills</li> <li>• Ability to follow procedure and be accountable for the compliance of others</li> <li>• Maintain confidentiality</li> <li>• Willingness to contribute to whole school developments and initiatives</li> <li>• Willingness to participate in leading extra-curricular activities</li> </ul>
<b>Specific Working requirements</b>	<ul style="list-style-type: none"> <li>• Working on a hospital ward under hospital policy and procedure</li> <li>• Bed side teaching on a one to one or very small group basis</li> <li>• Teaching with parents in attendance</li> <li>• Working with ill and disabled young people</li> </ul>
<b>Organisational Chart</b>	 <pre> graph TD     A[AHT Inclusion and Safeguarding] --- B[Lead teacher – Hospital based.] </pre>

*Maiden Erlegh Trust is an Ethical Leadership Pathfinder organisation and we are committed to safeguarding, equality and promoting the welfare of children and young people. We are also committed to having the highest expectations of pupil/students and staff, and supporting everyone to reach their full potential. All employees of the school and Trust are expected to share these commitments. All posts require satisfactory employment checks and references and a satisfactory enhanced Disclosure and Barring Service check. All Leadership roles will require a Section 128 check*

**Signed** .....  
(post holder)

**Date** .....