

**Wadham School**

# Lead Teacher of Design and Technology

**Job Description**

## Job Title: Lead Teacher of Design and Technology

**Salary: MPS to UPS3 with TLR2b (£4782)**

**Responsible to: Curriculum Team Leader Design & Creative Arts**

This is not an exhaustive list of tasks but represents the general responsibilities and remit of the post holder. The post holder will be expected to carry out all reasonable requests of the Headteacher within the general remit of this post.

Main Purpose of Post: Leadership and Management within the team to provide high quality learning and teaching in Design & Technology

**Principal duties:**

**Team Wide**

* Lead and develop a whole team area of responsibility

**Learning and Teaching**

* Keep up to date with learning and teaching developments in the subject area
* Ensure the production and review of courses and study programmes
* Be innovative in classroom practice and facilitate the development of innovative learning and teaching programmes
* Lead the preparation of assessment tasks, policies, procedures, examinations and student reports
* Support whole school curriculum, learning and raising achievement initiatives and policies
* Maintain creative links with Learning Support, other curriculum areas and relevant external curriculum agencies
* Analyse external assessment results to evaluate strategies and learn for future planning

**Supporting staff**

* Ensure that all learning and teaching supports the school's aim of maximising student potential
* Act as a role model for members of the subject area team
* Communicate information effectively to teachers, support staff, students, parents and governors
* Contribute to decision making processes relating to curriculum policy
* Initiate and support agreed change
* Support an ethos that encourages the development and dissemination of innovative learning and teaching strategies
* Monitor and evaluate work in the subject area and the impact of School Improvement Plan objectives for the school and subject

**Student Progress**

* Ensure effective differentiation enables learning to take place for all students
* Facilitate the use of prior achievement data in tracking student progress and the setting of challenging targets
* Ensure targets are set for cohorts and individual classes
* Liaise appropriately with Tutors, Directors of Learning, Behaviour and Welfare Managers and Learning Support to ensure students’ progress and achieve

**Continuing Professional Development**

* Participate in the Performance Management process
* Reflect on and address own professional development needs
* Participate in professional development for team or groups in the team to meet School Improvement Plan objectives
* Network beyond the school

**Administration**

* Co-ordinate buying resources, maintenance of specialist rooms and equipment
* Ensure assessment procedures and reporting systems are followed
* Manage the organisation and storage of department information

It is the responsibility of the postholder to comply with and promote safeguarding policies and procedures as determined by the school.

**Person Specification**

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| **ATTRIBUTES** | **ESSENTIAL** | **DESIRABLE** |
| Education and Qualifications | Graduate with QTS | Qualifications or substantial expertise in a related subject such as Engineering  Qualifications associated with milling machines, centre laiths, ARC welding and Portable Power Tools as well as casting non-ferrous metals.  First Aid qualification. |
| Experience | Experience of teaching KS3 and KS4 Design and Technology (Product Design/Resistant Materials) in a secondary school  Have knowledge of current Design Technology developments and best practice.  Have experience of using workshop machines and equipment  Current experience and understanding of subject controls laid down by Health and Safety regulations.  . | Experience and enthusiasm to teach Design & Technology to A Level.  Have experience of working as a pastoral tutor.  Be able and willing to teach another subject.  Using a forge in a classroom setting. |
| Skills and Abilities | Be a team player.  Be a developing classroom practitioner.  Ability to use tact, diplomacy, sensitivity and good humour.  Effective written and spoken communication.  Awareness of the need for attention to detail.  Be able to exert the physical effort required to supervise and demonstrate safely.  Be able to stand for most of the working day and be able top safely lift equipment and materials within current safety regulations | Knowledge of appropriate data systems. |
| Motivation | Able to support the ethos arising from the school’s Church of England Foundation.  A vision for educational provision that is comprehensive and inclusive.  A flexible but consistent approach to behaviour management that promotes positive attitudes among students  Commitment to the moral, social, spiritual and cultural education of young people. |  |