



Mossbourne
Federation

Lead Teacher of English

Job Description



POSITION	Lead Teacher of English
SALARY	Teachers' Main Payscale + Mossbourne MPS Allowance £1600 + TLR / UPS + TLR
START DATE	Monday, 1st September 2025 [INSET days 27 th -29 th August 2025]
HOURS	40 hours per week
FULL TIME EQUIVALENT	Full Time, 52.143 weeks per annum
CONTRACT TYPE	Permanent
RESPONSIBLE TO	HOLA English
LOCATION	Mossbourne Victoria Park Academy
KEY WORKING RELATIONSHIPS	SLT, ELT, teachers, students, parents, and carers

Background

Mossbourne is the realisation of Sir Clive Bourne's dream to provide the children of Hackney with an outstanding education. Mossbourne is built on a formula of high expectations, doing the simple things right, and the belief that all children can succeed. All learners, regardless of ability, benefit from the innovative and enlightened approaches to teaching and learning. The Federation's calm working atmosphere creates well-rounded individuals who excel in the arts, on the sporting field and academically.

The Mossbourne Federation consists of seven academies: Mossbourne Community Academy (MCA), Mossbourne Fobbing Academy (MFA), secondary and sixth form; Mossbourne Victoria Park Academy (MVPA), Mossbourne Port Side Academy (MPA) secondary; and Mossbourne Parkside Academy (MPA), Mossbourne Riverside Academy (MRA), Mossbourne Herd Lane Academy (MHA) primary.

The Mossbourne Federation is actively seeking to increase the proportion of our workforce that comes from diverse backgrounds. We particularly welcome applications from people of Black, Asian and other minority ethnic descent. Injustice, discrimination and intolerance go against the core tenets of the Mossbourne ethos. We actively reject discrimination in our academies through continuous review of our working policies & practices across the federation, including at board level. We are committed to developing & supporting inclusivity, diversity & anti-racism in every facet of what we do.

Mossbourne Victoria Park Academy (MVPA)

At Mossbourne Victoria Park Academy (MVPA), we continue to build on the Federation's ethos of exceptional education for all our students. With children at the heart of everything we do, MVPA continues to raise expectations and achievement in Hackney and its neighbouring boroughs, with the belief that all students can fulfil their true potential. Our students' progress at GCSE puts us in the top 10 schools nationally, and we believe there is more to do. Our staff deliver excellent lessons, and our students enjoy a vibrant enrichment programme and have access to debate, speech-making and presentation training through our oratory specialism. Our excellent teaching staff work in a rewarding environment where everyone pulls together for the same thing - the best possible deal for our students.

If you want to be part of the team that is improving the future of our students, then read on!



Job Summary

Students study English Language and Literature from Year 7. Our teachers are passionate about delivering outstanding lessons and instilling a passion for reading amongst our students, whilst developing them as effective readers, writers, and communicators. It is an extremely exciting place to teach English.

The post holder's key responsibilities include, but are not limited to:

- Promoting and being committed to the Academy's aims and objectives and implementing Academy policies
- To work with the Head of Learning Area (HOLA) and other staff members to ensure the effective provision of teaching and learning in English
- To liaise with the HOLA and other post holders regarding strategic planning, problem solving and other matters relating to the improvement of the department
- To be responsible for organising cover work when departmental colleagues have an unexpected absence
- If required, to be responsible for overseeing Key Stage 3 or Key Stage 4, including responsibility for curriculum development and resourcing
- To contribute to the development of Schemes of Learning
- To delegate to others in the department as necessary and to support the HOLA in co-ordinating and managing the team
- To act as a mentor for ECTs, trainee teachers and other members of the department as necessary
- To be a line manager for members of the department
- To plan and deliver high-quality, differentiated lessons on a day-to-day basis
- To set homework in accordance with Learning Area policy and to mark work regularly to aid progression, keeping clear records of attainment and following up on non-submission
- To keep abreast of developments in English and literacy teaching and pedagogy, ensuring that these changes are implemented in lesson delivery and schemes of learning
- To organise and run enrichment opportunities and to support interventions for students within English
- To model excellent teaching and learning in all lessons and to be available for observation by less experienced members of the department and members of the wider academy as part of their CPD
- To undertake duties as directed and in accordance with Academy expectations
- To supervise Prep
- To be a member of the pastoral team and, if required, a form tutor carrying out the associated responsibilities
- To comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

The successful applicant will be passionate about education. They will be well organised, energetic, and willing to go the 'extra mile'. They will be an outstanding English teacher. They will be instrumental in ensuring that outstanding teaching and learning is maintained in the department, and they will work closely with the Head of Learning Area to deliver this. They will share in the vision that educational excellence is for all. They will strive not only to maintain the department's high standards of teaching and learning, but they will also be willing to play a significant role in developing the English Learning Area further.

Main Duties & Responsibilities

The post holder's key responsibilities include, but are not limited to:

- Promoting and being committed to the Academy's aims and objectives and implementing Academy policies
- To work with the Head of Learning Area (HOLA) and other staff members to ensure the effective provision of teaching and learning in English



- To liaise with the HOLA and other post holders regarding strategic planning, problem solving and other matters relating to the improvement of the department
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Person Specification				
E Essential Or D Desirable	Requirements	Assessment Criteria		
		Interview	Application Form	Task / Lesson
Experience				
E	Ability to teach English to KS4	X	X	X
E	Knowledge and understanding of how students learn English	X	X	X
E	Ability to monitor and report student attainment across all Key Stages	X	X	
E	Training & monitoring of ECTs & trainee teachers.	X	X	X
E	Ability to observe colleagues on a regular basis, provide quality feedback, set improvement targets & follow up where appropriate	X	X	X
E	Ability to plan, develop & deliver training / INSET in the department	X	X	X
E	Capable of up skilling teachers on the use of data and how to use it effectively across the learning area	X	X	
E	Ability to develop and maintain positive relationships with teachers, support staff and parents	X	X	



E	Ability to coordinate, oversee and contribute to the development of schemes of work liaising with the Key Stage 4 Coordinator	X	X	
E	Capable of supporting English Teachers striving to be outstanding	X	X	X
Qualifications				
E	A good degree in the subject or a related subject	X		X
E	Qualified Teacher Status (QTS)		X	
IT knowledge				
D	Expert knowledge of the range of MS Office applications		X	
D	Ability to swiftly adapt to & effectively utilise new systems & software		X	
D	Capable of making effective and appropriate use of ICT in lesson delivery and within the learning area		X	X
Behavioural Competencies				
E	Superb communication and interpersonal skills	X		X
E	The ability to set, monitor progress towards, and achieve short-, medium- and long-term targets for your area of responsibility	X	X	
E	Ability to meet all deadlines internally and externally ensuring output consistently is of an exemplary standard	X		
E	The utmost integrity and high levels of motivation and commitment.	X		
E	Proactive approach and efficient time management and prioritisation skills	X		
E	Genuine interest & passion for the education of young people & the ability to contribute to the wider life & community of the Federation	X	X	
Applicable to all staff				
E	Undertake training as required to fulfil the requirements of the role	X	X	X
E	Support Mossbourne's efforts both verbally and non-verbally (i.e., via actions and attitude), including adjusting performance and practice in accordance with Mossbourne's initiatives and findings	X	X	X
E	Recognise your role as part of the success of Mossbourne	X	X	X
E	Play an active role in terms of safeguarding all students and adults	X	X	X

***Mossbourne Federation reserves the right to modify this job description to ensure the needs of the Federation & students are met.
The document is not a comprehensive list; it simply outlines the expectations of this role.***



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This post is subject to an enhanced DBS disclosure. The post holder must be committed to safeguarding the welfare of children.