

JOB DESCRIPTION

**ST BERNARD’S HIGH SCHOOL** A Catholic Academy for Arts & Science

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| **Title of Post:** | **Lead Teacher - Food and Nutrition** |
| Purpose: | To Lead and ensure the provision of an appropriately broad, balanced, relevant and adaptive curriculum for students studying Food and Nutrition in accordance with the aims of the school and the curricular policies determined by the governing body and the Head teacher.To act as Lead Teacher - Food and Nutrition and be responsible for leading, managing and developing Food and Nutrition. To monitor and support the overall progress and development of students in Food and Nutrition. To develop and enhance the teaching practice of others in Food and Nutrition. |
| Responsible to: | Line Manager and Head Teacher |
| Responsible for: | The provision of a full learning experience and support for students. |
| Liaison with: | Technology Department, Senior Leadership Team, any relevant non-teaching support staff, external agencies and parents. |
| Working Time: | 195 days per year – full time |
| Teaching and Learning Responsibility Point: | TLR2A |
| Disclosure level: | Enhanced |
| **Main Duties** |  |
| To ensure provision of an appropriately broad, balanced, relevant and adaptive curriculum for students studying Food and Nutrition in accordance with the aims of the school and the curricular policies determined by the governing body and the Head teacher. | * To ensure the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme that enables students to progress in advancing their study of or employment within technology related fields.
* To keep up to date with national developments in the subject, teaching practice and methodology.
* To lead the effective promotion of the subject.
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| To act as a curriculum lead for Food and Nutrition. | * To identify relevant school improvement issues in Food and Nutrition and agree appropriate improvement targets and interventions.
* To provide the Leadership team with relevant achievement or student performance data in Food and Nutrition.
* To assist in the production of reports on examination performance in Food and Nutrition, including the use of value-added data.
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| To monitor and support the overall progress and development of students in Food and Nutrition. | * To identify appropriate attainment and/or achievement targets and ensure targets are met.
* To monitor student standards and achievement against annual targets.
* To monitor standards of students’ behaviour, attendance and application.
* To lead evaluation strategies to contribute to overall school self-evaluation.
* To plan and implement strategies where improvement needs are identified.
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| To develop and enhance the teaching practice of others. | * To maintain personal expertise and share this with other teachers.
* To act as a role model of good classroom practice for other classroom teachers, modelling effective strategies with them.
* To monitor and evaluate standards of teaching in Food and Nutrition, identifying areas for improvement.
* To plan and implement strategies to improve teaching where needed.
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| To implement appropriate course curriculum. | * To ensure the Food and Nutrition Curriculum meets the course requirements for all Key stages and prepares students for A level Food and Nutrition.
* To revise and update the KS3, KS4 and KS5 schemes of work in Food and Nutrition so that they meet the Art/Design Food and Nutrition programme of study.
* To ensure that schemes of work prepare the students for choosing to continue with Food and Nutrition.
* To ensure that teachers delivering the Food and Nutrition curriculum receive the training and support they require.
* To ensure that all students continue to develop their Food and Nutrition skills and knowledge in line with the programmes of study.
* To inform the Governors of how Food and Nutrition is being implemented in the school and how it meets the programmes of study.
* To inform other members of the school community, including parents, of how Food and Nutrition is being implemented in the school.
* To ensure that any updates and revisions to the Food and Nutrition programmes of study are reflected in the relevant schemes of work.
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| Pastoral Care: | * To act as a Form Tutor.
* To contribute to PSHE according to school policy.
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| Teaching: | * To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
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| Additional Duties: | * To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
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Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from senior staff to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but, in consultation with you, may be changed by the head teacher to reflect or anticipate changes in the job commensurate with the grade and job title.

**Lead Teacher** ……………………………………………………

**Line Manager** ……………………………………………………..

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| Other specific duties: | * Encourage and support the provision of a Catholic holistic education for all students.
* Promote the ethos of St Bernard’s High School.
* Undertake such duties as their line manager may determine as reasonably falling within the role of Lead Teacher – Food & Nutrition.
* Undertake whole school duties as may be reasonably determined by the Headteacher.
* To promote the school’s corporate policies.
* To actively engage in the staff review and development process.
* To undertake any other duty as specified by the School Teachers Pay and Conditions CB not mentioned in the above.
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