

Capital City Academy - Job Description

Title of Post

Lead Teacher of History

Salary

MPS/UPS + 1 CMA

Reporting to

Curriculum Area Leader - Humanities

Job Purpose

To support the CAL to plan and ensure the successful delivery of the vision for the Academy and to be responsible to the Principal for this through a designated line manager.

Duties

This job description describes in general terms the normal duties which the post holder will be expected to undertake. However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associated with the post.

1. To provide leadership, management and coordination of the work of staff in teaching History including:
 - History curriculum – KS3,4, 5 – Schemes of work, streamline/standardise lessons across both key-stages
 - Standardise marking and feedback
 - Observe lessons and give feedback (LWs)
 - Develop the google drive revision resource bank for students
 - Support with Humanities department meetings
 - Work Scrutiny
 - Liaising with other schools/sharing good practice and getting ideas for our curriculum
2. Support the CAL in the development of literacy across the curriculum and assist in the overall leadership and management of Humanities.
3. To plan and deliver high quality lessons which meet the needs of individual students through appropriate differentiation liaising as appropriate with Teaching and/or Learning Support Assistant(s).
4. To set and mark homework in line with Academy and Area policies.
5. To ensure that target setting, assessment, marking, reporting and record keeping are consistent with Academy and Area Policy.
6. To maintain high expectations and standards in classroom practice, promoting good behaviour, not only by the use of rewards and sanctions, but principally through pacy, challenging lessons.
7. To establish and maintain a positive and stimulating learning environment and to provide cover work for classes for up to 5 days in any one period of absence.
8. As a Learning Adviser to monitor and support students and to implement all aspects of Academy, Key Stage and Year Group Pastoral Policy.
9. To undertake supervision duties and take cover lessons as required by the agreed rotas and policies.
10. To contribute to the promotion of equal opportunities and celebration of diversity in all aspects of the work of the Academy.
11. To take personal responsibility for own professional development and to produce an annual plan for improved professional practice.
12. To participate as appropriate in the Academy's arrangements for Performance Management.
13. To undertake such further activities as may reasonably be directed by the line manager or Principal.

Person Specification

Competency

Essential

Desirable

Qualifications

- Degree with significant content related to History

- Leadership training

	<ul style="list-style-type: none"> • PGCE (or equivalent) • QTS status 	
Experience	<ul style="list-style-type: none"> • Successful teaching experience in an inner London secondary school including GCSE (or equivalent) and A-level (or equivalent) 	<ul style="list-style-type: none"> • Successful experience of delivering History A-level • Successful leadership responsibility in Humanities
Ability/Skills	<ul style="list-style-type: none"> • Ability to teach all ability groups, meeting the needs of all pupils including those with SEND • To have an updated knowledge of the delivery and assessment of the Humanities specifications and National Curriculum • Good or outstanding teacher 	<ul style="list-style-type: none"> • Ability to teach to A Level

Capital City Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and post holders to share this commitment.